

***toeic
bridge®**

*Listening
&
Reading*

TEST

USED IN AUTONOMY



+



*Examinee
Handbook*



ONLINE-DELIVERED TESTING

Latest update: 13/01/2025

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For more information, visit us on the web at **www.etsglobal.org** or contact your local ETS Preferred Network office. A list of local ETS Preferred Network offices can be found on the web at **www.etsglobal.org**. If there is no ETS Preferred Network office in your country, please contact us at:

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About the TOEIC Bridge® Listening and Reading in autonomy test

The TOEIC Bridge Listening and Reading in autonomy test is an English language proficiency test for people whose native language is not English. It was developed to measure the foundational English communication skills of beginning learners and provide a reliable and valid indication of their English language listening and reading skills. Test takers may be people who need to use English in their everyday lives.

The TOEIC Bridge test is a part of the TOEIC® programme which also includes the TOEIC tests. The TOEIC tests consist of the TOEIC® Listening and Reading test and the TOEIC® Speaking and Writing tests. The TOEIC tests measure a wider range of English-language proficiency for non-native speakers and place more emphasis on English communication in the workplace, whereas the TOEIC Bridge test focusses on basic- to intermediate-level English communication skills for everyday life.

TOEIC Bridge Listening and Reading in autonomy test format

Listening Test

The TOEIC Bridge Listening test is designed to measure the ability of basic- to intermediate-level English language learners to understand short spoken texts, including conversations and talks, set in personal, public, and familiar workplace contexts. This includes the ability to understand high-frequency vocabulary, formulaic phrases, and the main ideas and supporting details of clearly-articulated speech across familiar varieties of English on familiar topics. Test takers can comprehend simple greetings, introductions, requests, instructions and directions, descriptions of people, objects, situations, personal experiences, or routines, and other basic exchanges of information.

When listening to spoken English, test takers can understand commonly occurring spoken texts when they are spoken slowly and clearly, demonstrating the ability to understand:

- simple descriptions of people, places, objects, and actions;
- short dialogues or conversations on topics related to everyday life (e.g., making a purchase);
- short spoken monologues as they occur in everyday life (e.g., an announcement in a public area).

To achieve these goals, basic- to intermediate-level English language learners need the ability to:

- understand common vocabulary and common expressions;
- understand common grammar and syntax in simple sentences;
- understand sentence-length speech as used in everyday situations;
- recognise and distinguish English phonemes (units of sound) and the use of common intonation and stress patterns and pauses to convey meaning in slow and carefully spoken speech across familiar varieties of English;
- infer implied meanings, speaker roles or context in short, simple spoken language;
- understand the main idea and stated details in short, spoken language.

The TOEIC Bridge Listening test consists of four parts with a total of 50 multiple-choice questions. You will be asked to answer questions about a variety of spoken texts including short descriptions, dialogues, conversations, and talks, all recorded in English. The total testing time for the Listening test is approximately 25 minutes.

Reading test

The TOEIC Bridge Reading test is designed to measure the abilities of basic- to intermediate-level English language learners to understand short written English texts in personal, public, and familiar workplace contexts and across a range of formats. This includes the ability to understand high-frequency vocabulary and the main ideas and supporting details of short, written texts dealing with familiar topics. Test takers can comprehend simple texts such as signs, lists, menus, schedules, advertisements, narrations, routine correspondence, and short descriptive texts.

When reading in English, test takers can understand commonly occurring written texts, demonstrating the ability to understand:

- non-linear written texts (e.g., signs, schedules);
- written instructions and directions;
- short, simple correspondence;
- short informational, descriptive, and expository written texts about people, places, objects, and actions.

To achieve these goals, basic- to intermediate-level English language learners need the ability to:

- understand common vocabulary;;
- understand common grammar and syntax in simple sentences
- understand the organisation of short written texts in everyday situations;
- recognise simple mechanical conventions of written English (e.g., spelling, punctuation, capitalisation);
- infer implied meanings, including context or writer's purpose in short, simple written texts;
- understand the main idea and stated details in short, written texts;
- infer the meaning of unknown written words through context clues.

The TOEIC Bridge Reading test consists of three parts with a total of 50 multiple-choice questions. You will read a variety of written materials and respond at your own pace to questions about the materials. The total time allowed for the Reading test is 35 minutes.

Frequently asked questions

Who takes the TOEIC Bridge Listening and Reading in autonomy test?

- Personnel who use English in real-life work settings, such as businesses, hotels, hospitals, restaurants, international meetings, conventions, and sporting events;
- Managerial, sales, and technical employees in international business, commerce, and industry who require English for their work;
- Individuals who are preparing to enter the workplace as part of the recruitment process or for existing employees for internal screening;
- Candidates for training to be conducted in English.

Why take the TOEIC Bridge Listening and Reading in autonomy test?

The *TOEIC*® test is the choice of nearly five million test takers a year and is recognized by thousands of Corporations. As a fair and objective measure of English proficiency, the TOEIC test will enable you to:

- Verify your current level of English proficiency;
- Qualify for a new position and/or promotion in a company;
- Enhance your professional credentials;
- Monitor your progress in English;
- Set your own learning goals;
- Involve your employer in advancing your English ability;

When and where can I take the TOEIC Bridge Listening and Reading in autonomy test?

Recruitment, screening: Testing can be arranged through corporations or other organisations that ask employees or job applicants to take the TOEIC Bridge test. If testing has not been arranged through your organisation, you can contact your local ETS Preferred Network Members to find out when and where you can take the test.

How often can I take the TOEIC Bridge Listening and Reading in autonomy test?

Testing is scheduled by your institution and can be taken as offered. Contact your institution for more information.

How much does the TOEIC Bridge Listening and Reading in autonomy test cost?

To inquire about pricing in France, please contact the organisation offering the TOEIC Bridge.

What score do I need to “pass” the TOEIC Bridge Listening and Reading in autonomy test?

The TOEIC Bridge Listening and Reading in autonomy test is a proficiency test, not an achievement test. As such, it is not the kind of test that you “pass” or “fail.” Not every job or task requires the same level of English proficiency. However, different score users may set different cut scores to help them to make decisions about test takers.

In what contexts are the TOEIC Bridge Listening and Reading in autonomy test questions set?

These are some examples of the settings and situations you may find in TOEIC Bridge Listening and Reading in autonomy test questions:

- **Activities:** hobbies, sports, daily routines, free-time activities;
- **Dining:** lunches and dinners, restaurants, reservations, picnics;
- **Entertainment:** cinema, theatre, music, art, museums;
- **General business:** banks, libraries, post offices, appointments, advertisements;
- **Health:** general health and healthcare;
- **Housing:** apartments, houses, buying and renting, repairs;
- **News:** weather forecasts, news programmes, newspapers;
- **Offices:** letters, telephone, email and text messages, office equipment and furniture, office small talk;
- **Shopping:** groceries, clothes, online purchases;
- **Technical:** computers and technology;
- **Travel:** directions, trains, airplanes, taxis, buses, ships, ferries, tickets, schedules, station and airport; announcements, car rentals, hotels, reservations.

Who uses the TOEIC Bridge Listening and Reading in autonomy test?

Many leading companies and language programmes in France rely on the TOEIC Bridge Listening and Reading in autonomy test as a fair, objective measure of English-language proficiency for students and business professionals. Individuals who take the test include:

- Employees who work at hotels, hospitals, restaurants, international meetings, conventions, and sporting events and need to use English on a daily basis.
- Individuals employed in managerial, sales, and technical positions in international business, commerce, and industry who use English to communicate in their jobs.
- New entrants to the workforce.

Why are TOEIC Bridge Listening and Reading in autonomy test items and answer keys not disclosed to the public?

TOEIC test items and answer keys are protected by copyright law as property of ETS, the copyright holder of the TOEIC test. For this reason, ETS's TOEIC test items and answer keys should not be disclosed or used for any purpose without written permission by ETS.

Preparing to take the TOEIC Bridge Listening and Reading in autonomy test

How to get ready to take the TOEIC Bridge Listening and Reading in autonomy test

The TOEIC Bridge Listening and Reading in autonomy test is not based on the content of any particular English course, but rather on your proficiency—your overall ability to use English to communicate successfully. Improvement in proficiency may take some time and is generally achieved through a combination of practice and study.

Before taking the TOEIC Bridge Listening and Reading in autonomy test, there are several things you can do to prepare for the test and improve your English proficiency.

- **Become familiar with the test format.** You can then focus your attention on the test questions themselves.
- Carefully review the test directions, the sample questions on pages 11–18, and the sample Background Questionnaire on page 20.
- Immerse yourself in the English language as often as you can and in as many ways as possible, especially if it has been some time since you have had contact with English. Listening to podcasts and online talks, reading books and online materials, watching TV, films and videos, listening to recordings, taking an English course, and speaking with friends and colleagues are some of the ways to practice English.

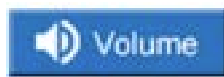
The official TOEIC Bridge website, www.etsglobal.org, has further resources you may find helpful to familiarise yourself with the test:

- Test preparation material;
- Scoring information;
- Frequently Asked Questions (FAQs).

Test day procedures

During the test

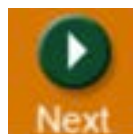
- Work quickly and carefully.
- Do not spend too much time on any one question.
- Try to answer every question to the best of your ability.
- Remember, there is no penalty for guessing. Your score will be based on the number of questions you answer correctly.
- Pay attention to the time during the Reading test. In the Reading test (35 minutes) you have to pace yourself— so work quickly, and if you do not know the answer to a question, come back to it later.
- You may not use note paper.
- You may adjust the volume using the Volume button at the top right of the screen.



- Click on the Volume button and adjust the volume control to increase or decrease the volume.



- You will be able to adjust the volume before the test starts. Once the Listening test begins, the Volume button will remain in the upper right hand corner, and you can make volume adjustments during the test.
- **Listening test:** you cannot navigate through the Listening test questions; you will need to follow the flow and timing of the Listening test questions. It is not possible to pause the Listening questions.
 - At the end of the Listening test, you will see the message, "This is the end of the Listening test. You will now start the Reading test."
 - Click on the "Next" button at the bottom right corner of the screen to move to the Reading test. Timing for the Reading test will start once you click the "Next" button.



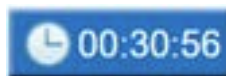
- **Reading test:** at the bottom of all the Reading test pages there are four buttons:



- *Mark item for review:* by selecting it, you can then navigate directly to the test question, it will be marked with a flag in the summary table available in the Review button, see below.
- *Review:* at any time during the reading section, you can click on the Review button and use the Review Table to navigate anywhere within the Reading section test questions. You can view a summary table showing the questions you have answered (green tick), marked for review (flag) or not answered (red exclamation mark).



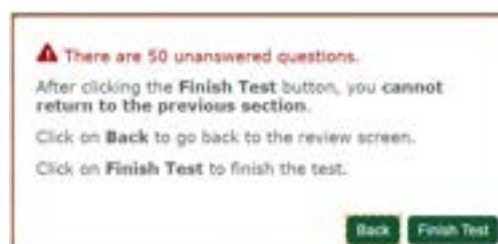
- *Back and Next:* you can move forward and back between questions in the Reading test using these buttons until time expires.
- There is a Time button displayed at the top right of the screen that shows the time remaining in the Reading test.



- If you do not want to view the time remaining in the test, you can click the Time button to hide the time. Click it again to make the time visible.



- Once the Reading time (35 minutes) expires, a message will be displayed, "Time has expired in this section. Click OK to continue to the next section of the test". Click OK to continue to the end of test screen and exit the test.
- If you finish responding to the Reading questions before the time expires, you will have the opportunity to review your work in Reading Parts 1, 2, and 3.
 - Click "Back" to go to the review screen and navigate to a test question.
 - Click "Finish Test" to end the test. This will take you to the end of test screen, and you will not be able to review or change any answers after you click this button.



- You can use the Review table to navigate to questions in the Reading test until the test time runs out. You can also access the Review table at any time during the test by clicking on the “Review” button on the bottom left of the screen (as shown above).



Identification requirements

All test takers will be asked to confirm and declare that the personal data filled in, as part of the registration, are correct and match with their identity. All test takers will also confirm that they are the one taking the Test. In case any of the information is found to be false, untrue or misleading, test takers may be held liable for it. When registering for the test, you must use exactly the same name that appears on the primary identification document. Make sure to provide your entire first (given name) and entire surname (family name). Do not register under a nickname.

French regulation - skills passport

ETS Global is required by French law to collect personal information from all holders of an active French social security number.

Information such as the name of birth, postal code and city of birth (if born in France), along with each candidate's CEFR level, will be transmitted to the 'Caisse des Dépôts et Consignations' for the establishment of a personal Skills Passport, as required by article L. 6113- 8 of the French labor code (from 2018).

The candidate certifies that the information provided at registration and as part of the testing procedure is accurate. Any inaccuracy will have to be rectified by ETS Global. Therefore, the candidate agrees to submit to any information verification request from ETS Global within seven (7) working days. ETS Global reserves the right to withhold test scores should the candidate fail to comply.

Test procedures and regulations

The following procedures and regulations apply during the entire TOEIC Bridge Listening and Reading in autonomy test session:

- Book one hour and a half of your time to take the test and ensure you won't be interrupted during this time.
- Dress so that you are comfortable and ensure you are sitting comfortably in a quiet environment that allows maximum concentration.
- Personal items such as phones, tablets, digital or smart watches, test preparation materials, translators, dictionaries, books, listening, recording, scanning or photographic devices or aids of any kind should not be around you while you are taking the test. Put all devices that may ring or make noises on 'silent' mode. This ensures that you can maximise your concentration during testing and that you will not be distracted by anything.
- Make sure your device battery is charged or plugged in to charge, that you are connected to a stable internet connection, that the sound of your device is working properly either through headset or speakers.

- Make sure you that you have read prior to starting the test all the instructions, FAQs and make sure your device complies with the technical requirements received from your institution to successfully take the test.
- You should not schedule a break during the TOEIC Bridge test. You will not be permitted to make up the time you lose.
- At the conclusion of the test, you will be presented on screen with your online score. After reviewing your online preliminary score, you are ready to exit the test.

Score holds and cancellations

ETS or ETS Global is authorised to withhold and ultimately cancel your score and test fees for any actions that violate the policy and procedures set herein and or communicated when taking the test including, without limitation, the following:

- Attempting to take the test, or taking the test, for someone else or having someone else take the test for you.
- Failing to provide acceptable identification as described herein.
- Obtaining improper access to the test, a part of the test, or information about the test (this includes having test questions or answers in advance of the test administration and bringing pre-knowledge of test information while taking the test in any form including, but not limited to, prohibited devices, and any other method listed as an aid in connection to the test).
- Having a cell phone, smartphone (e.g. Android™, BlackBerry®, or iPhone®), tablet, PDA, or any other electronic, listening, recording, scanning, or photographic device while taking the test.
- Removing or attempting to remove test content while testing (Under no circumstances may test content or any part of the test content be removed, reproduced, and/or disclosed by any means [e.g., verbally, electronically] to any person or entity).
- Taking excessive or extended unscheduled breaks during the test session.

Failing to follow any of the test administration regulations in this examinee handbook, or specified in any test materials. ETS, ETS Global and the ETS Preferred Network member (EPN) reserve the right to take any and all actions — including, but not limited to, barring you from future testing and/or withholding or canceling your scores — for failure to comply with test administration regulations.

If your scores are canceled, they will not be reported, and your registration and test fees will not be refunded. ETS, ETS Global and the EPN make every effort to report scores that accurately reflect the performance of every test taker. Accordingly, ETS standards and procedures for administering tests have two primary goals: to give all test takers equivalent opportunities to demonstrate their abilities, and to prevent any test taker from gaining an unfair advantage over others. To promote these objectives, ETS, ETS Global and the ETS Preferred Network Members reserve the right to withhold scores from reporting or cancel any test score when, in their judgment, a testing irregularity occurs, there is an apparent discrepancy in a test taker's identification, a test taker engages in misconduct, or the score is invalid for another reason.

Reviews of scores by ETS, ETS Global are confidential. When, for any of the aforementioned reasons, ETS, ETS Global or the ETN cancels a test score that has already been reported, score recipients are notified that the score has been cancelled, but the reason for cancellation is not disclosed except when authorised by the test taker or in certain group cases.

Testing online

Your organisation will provide you with:

- the link to access the landing page of the test;
- the authorization code to insert to start the test.

Before starting the test, **carefully read all the information** available on the home page. You will therefore be fully informed of the progress of the test.

- The list of technical requirements:

Computers

	PC	Mac
Operating systems required	Microsoft Windows 8.1 or higher. <i>The latest version of Windows products can be downloaded from the Microsoft Download Center.</i>	Mac® OS X® 10.11 or higher. <i>The latest version of Mac products can be downloaded from the Mac Support site.</i>
Browsers required	Internet Explorer® 11 or higher, Google Chrome.	Google Chrome (Safari not supported).

- The test cannot be taken on a phone / smartphone.
- You can access the FAQs.
- The test procedures and regulations (be in a quiet space, be sure the device is charged or plugged into the mains supply, ensure the volume is working properly, etc.)
- Reminder that before starting the test, you should have the authorization code. If you don't have the authorization code, you should contact your organisation.
- Check box to confirm and declare that the personal data filled in, as part of the registration, is correct, matches your identity as the test takers who is taking the test.
- After clicking the button to start the test, you access the test interface. The stopwatch (1h) starts once you have completed the questionnaire prior to taking the test (background questionnaire).

Sample questions for the TOEIC Bridge Listening and Reading in autonomy test

With a total of 50 questions in each test, the TOEIC Bridge Listening and Reading in autonomy test measures your basic- to intermediate-level of English proficiency.

The following sample questions will give you an idea of the types of questions you will see in the TOEIC Bridge Listening and Reading in autonomy test.

Directions

The following are general directions from the test book. After the general directions, there are specific directions for each part of the tests, along with sample questions. To check your answers with the sample questions, see the answer key on page 18.

Directions

These tests measure how well you can understand English. There are two tests: Listening and Reading. The total time for the two tests is about one hour.

Please answer every question.

Here is an example question.

Maria _____ for three hours yesterday.

- (A) study
- (B) studies
- (C) studied
- (D) studying

The best answer is (C), so you should click on letter (C).

Listening test

This is the Listening test. There are four parts to this test.

Part 1: Four pictures

Listening part 1

Directions: You will see a set of four pictures on your screen, and you will hear one short phrase or sentence. Look at the set of pictures. Choose the picture that the phrase or sentence best describes. Then click on the letter (A), (B), (C), or (D).

Look at the sample pictures below and listen to the phrase.

Example

You will hear: A man wearing headphones



The best answer is (D), so you should click on letter (D).

Sample questions

Question 1

You will see:



You will hear: She's cutting up fruit.

Question 2

You will see:



You will hear: The tallest man is wearing a cap.

Part 2: Question-response

Listening part 2

Directions: You will hear some questions or statements. After each question or statement, you will hear and read four responses. Choose the best response to each question or statement. Then click on the letter (A), (B), (C), or (D).

Now listen to a sample question:

Example

You will hear: What time is it?

You will hear and read: (A) It's three o'clock.

(B) Several times.

(C) Near the hotel.

(D) Yes, it is.

The best answer is (A), so you should click on the letter (A).

Sample questions

Question 1

You will hear:

(Man) May I use your pen?

(Woman) (A) Fifty cents.

(B) Of course.

(C) A moment ago.

(D) On this paper.

You will hear and read:

(A) Fifty cents.

(B) Of course.

(C) A moment ago.

(D) On this paper.

Question 2

You will hear:

(Man) Why isn't Jun at work today?

- (Woman) (A) It's upstairs.
(B) Around ten o'clock.
(C) At a delivery service.
(D) Because he's sick. (8 seconds)

You will hear and read:

- (A) It's upstairs.
(B) Around ten o'clock.
(C) At a delivery service.
(D) Because he's sick.

Question 3

You will hear:

(Man 1) We need some more paper for the printer.

- (Man 2) (A) But I didn't read it.
(B) I can get some.
(C) Turn it on.
(D) She prints neatly. (8 seconds)

You will hear and read:

- (A) But I didn't read it.
(B) I can get some.
(C) Turn it on.
(D) She prints neatly.

Question 4

You will hear:

(Woman 1) Where did you put the information from the bank?

- (Woman 2) (A) Yes, all the information.
(B) Later today.
(C) I left it on Peter's desk.
(D) Natalie usually does.

You will hear and read:

- (A) Yes, all the information.
(B) Later today.
(C) I left it on Peter's desk.
(D) Natalie usually does.

Part 3: Conversations

Listening part 3

Directions: You will hear some short conversations. You will hear and read two questions about each conversation. Each question has four answer choices. Choose the best answer to each question and click on the letter (A), (B), (C), or (D).

Sample questions

You will hear:

Questions 1 and 2 refer to the following conversation.

(Woman) We should leave soon if we want to catch the bus to the stadium.

(Man) Can't we walk there instead? It's not far.

(Woman) I'd rather take the bus. It's raining a little, and it looks like a storm is coming.

1. How will the speakers go to the stadium?
2. What is the weather like?

You will read:

1. How will the speakers go to the stadium?

- (A) On foot.
(B) By car.
(C) By train.
(D) By bus.

2. What is the weather like?

- (A) Rainy.
(B) Snowy.
(C) Sunny.
(D) Windy.

You will hear:

Questions 3 and 4 refer to the following conversation.

- (Woman) Welcome to the Sweet Shop. Can I help you?
- (Man) I'm looking for a dessert to take to a party. It has to be big enough to serve ten guests. What do you suggest?
- (Woman) For ten people? Do you have a favourite flavour?
- (Man) Something with fruit would be nice.

3. What does the man ask the woman to do?
4. Look at the list. What will the man probably buy?

You will read:



3. What does the man ask the woman to do?
- (A) Make a cake.
- (B) Go to a party.
- (C) Give him a recipe.
- (D) Recommend a dessert.
4. Look at the list. What will the man probably buy?
- (A) Lemon bread.
- (B) Strawberry pie.
- (C) Blueberry pie.
- (D) Chocolate cake.

Part 4: Talks

Listening part 4

Directions: You will hear some short talks. You will hear and read two questions about each talk. Each question has four answer choices. Choose the best answer to each question and click on the letter (A), (B), (C), or (D).

Sample Questions

You will hear:

Questions 1 and 2 refer to the following announcement.

(M-Cn) Attention, customers. The bookstore will close in ten minutes, at eight o'clock. Please bring all the books you would like to buy to the cash register at this time. Remember, the bookstore will be open tomorrow from nine a.m. to seven p.m. Thank you for shopping at Sunnyside Books.

1. When will the store close tonight? (10 seconds)
2. What does the speaker ask customers to do? (10 seconds)

You will read:

1. When will the store close tonight?
- (A) At 7:00 P.M.
- (B) At 8:00 P.M.
- (C) At 9:00 P.M.
- (D) At 10:00 P.M.
2. What does the speaker ask customers to do?
- (A) Pay for their purchases.
- (B) Remember their bags.
- (C) Read more books.
- (D) Return books to the shelves.

You will hear:

Questions 3 and 4 refer to the following message and price list.

(W-Am) Hello, Mr. Lewis. This is Alice from Busch Appliances. Your new refrigerator has arrived in our warehouse. I'm calling to schedule your free delivery. Our driver can be at your house on Thursday between nine and eleven a.m. Please call 555-0189 to let us know if this time will work for you. Thank you.

3. Look at the price list. How much did Mr. Lewis pay?
4. What does the speaker ask Mr. Lewis to do?

You will read:

Busch Appliances Price List		
Blender	\$100	
Microwave	\$250	
Dishwasher	\$600	
Refrigerator	\$850	

3. Look at the price list. How much did Mr. Lewis pay?
- (A) \$100.
(B) \$250.
(C) \$600.
(D) \$850.
4. What does the speaker ask Mr. Lewis to do?
- (A) Confirm an appointment.
(B) Pick up an appliance.
(C) Give driving directions.
(D) Pay an extra fee.

Reading test

This is the Reading test. There are three parts to this test. **You will have 35 minutes to complete the Reading test.**

Part 1: Sentence completion

Reading part 1

Directions: You will read some sentences. Each one has a space where a word or phrase is missing. Choose the best answer to complete the sentence. Then click on the letter (A), (B), (C), or (D).

Example

Do not _____ on the grass.

- (A) find
(B) keep
(C) walk
(D) have

The best answer is (C), so you should click on the letter (C).

Sample questions

1. The bank is _____ tomorrow.
- (A) open
(B) short
(C) true
(D) poor
2. Hiroshi went to _____ sister's house last week.
- (A) he
(B) his
(C) him
(D) himself
3. Please cut the cake _____ into ten slices.
- (A) lately
(B) far
(C) evenly
(D) very

4. It was so windy last week that many houses lost electric _____.

- (A) power
- (B) powers
- (C) powered
- (D) powerful

5. _____ the form and take it to the counter to be signed.

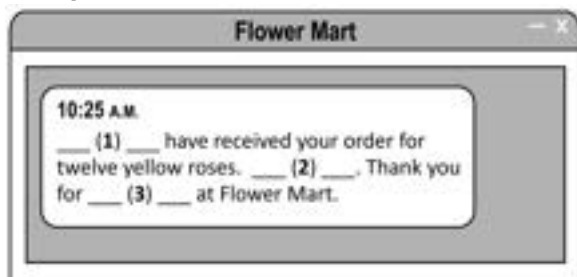
- (A) Pay back
- (B) Try on
- (C) Fill out
- (D) Give away

Part 2: Text completion

Reading part 2

Directions: You will read some short texts. Each one has three spaces where a word, phrase, or sentence is missing. For each space, choose the best answer to complete the text. Then click on the letter (A), (B), (C), or (D).

Example



1. (A) We
(B) Us
(C) Our
(D) Ours
2. (A) Please ask for help.
(B) Red is a bright colour.
(C) They will arrive today.
(D) Put them on the desk.
3. (A) shop
(B) shops
(C) shopped
(D) shopping

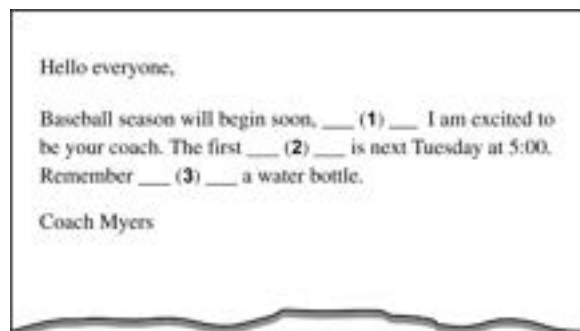
The best answer for question 1 is (A), so you should click on the letter (A).

The best answer for question 2 is (C), so you should click on the letter (C).

The best answer for question 3 is (D), so you should click on the letter (D).

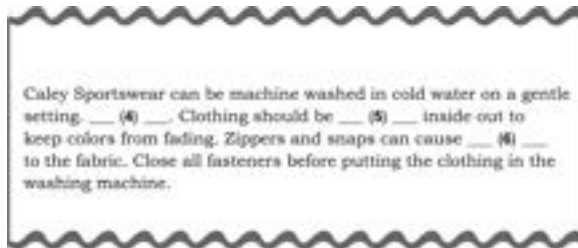
Sample questions

Questions 1–3 refer to the following note.



1. (A) or
(B) after
(C) since
(D) and
2. (A) practice
(B) practices
(C) practiced
(D) practicing
3. (A) brings
(B) to bring
(C) bringing
(D) is bringing

Questions 4–6 refer to the following instructions.



4. (A) It is not very dirty.
(B) The machine is easy to use.
(C) There are other colours.
(D) Mild soap is recommended.
5. (A) turned
(B) turning
(C) turn
(D) turns
6. (A) care
(B) action
(C) damage
(D) loss

Part 3: Reading comprehension

Reading part 3

Directions: You will read some texts such as notices, letters, and instant messages. Each text is followed by two or three questions. Choose the best answer to each question and click on the letter (A), (B), (C), or (D).

Example



1. What does the store sell?
- (A) Food
(B) Clothing
(C) Books
(D) Furniture
2. What time does the store close on Tuesday?
- (A) At 7:00 P.M.
(B) At 8:00 P.M.
(C) At 9:00 P.M.
(D) At 10:00 P.M.

The best answer for question 1 is (A), so you should click on the letter (A).

The best answer for question 2 is (C), so you should click on the letter (C).

Sample questions

Questions 1–2 refer to the following text-message chain.



1. What does Kris want to change about the dinner plans?

- (A) The time
- (B) The place
- (C) The kind of food
- (D) The number of people

2. Select the best response to Kris's message.

- (A) "Help yourself."
- (B) "I can do that."
- (C) "It's on Green Street."
- (D) "Thank you for coming."

Questions 3–5 refer to the following announcement on a Web page.



3. Where will the race take place?

- (A) At Marv's Fitness Place
- (B) On the Springfield sports fields
- (C) At Oak Lane Park
- (D) At the Community Centre

4. When will the race start?

- (A) At 8:00 A.M.
- (B) At 9:30 A.M.
- (C) At 10:00 A.M.
- (D) At 11:00 A.M.

5. What will Polly most likely do?

- (A) Sign up to run
- (B) Make a donation
- (C) Set up the race course
- (D) Give water to runners

ANSWER KEY

LISTENING				READING		
PART 1	PART 2	PART 3	PART 4	PART 1	PART 2	PART 3
1. B	1. B	1. D	1. B	1. A	1. D	1. D
2. D	2. D	2. A	2. A	2. B	2. A	2. B
	3. B	3. D	3. D	3. C	3. B	3. C
	4. C	4. C	4. A	4. A	4. D	4. C
				5. C	5. A	5. D
					6. C	

TOEIC Bridge background questionnaire

In order to provide enhanced feedback to TOEIC Bridge clients and test takers, the TOEIC® programme will ask you to complete the *TOEIC Bridge background questionnaire* at the testing session before you take the TOEIC Bridge Listening and Reading in autonomy test.

Background questionnaire

The *TOEIC Bridge background questionnaire* asks about your education, work, English language, and TOEIC Bridge test-taking experience. Your responses to the questionnaire enable your organisation to learn more about the backgrounds of people who take the test and some of the factors that affect TOEIC Bridge scores and improvement in English. Your responses to the questionnaire are kept confidential and do not in any way affect your TOEIC Bridge scores. We encourage you to answer all of the questions. A sample of the questionnaire is included on page 20 of this handbook.

Sample background questionnaire

<div> <div>*toeic bridge</div> <div>Background Questionnaire</div> </div>	
<p>Please do not write on this document</p>	
<p>1. Which of the following best describes what you do now?</p> <p>A I am employed (full-time or part-time)</p> <p>B I am a student (not employed)</p> <p>C Other</p> <p>2. Please choose the highest level of education listed below which you have completed.</p> <p>A Elementary school</p> <p>B Junior high school</p> <p>C High School</p> <p>D Technical/vocational school</p> <p>E Some college/university</p> <p>F University (undergraduate)</p> <p>G Graduate School</p> <p>3. How old are you?</p> <p>A Under 15</p> <p>B 15 – 19</p> <p>C 20 – 24</p> <p>D 25 – 29</p> <p>E 30 or older</p> <p>4. How many years did you study English in school and university?</p> <p>A Less than 1 year</p> <p>B 1 – 2 years</p> <p>C 2 – 5 years</p> <p>D 5 – 10 years</p> <p>E More than 10 years</p> <p>How important is each of the following English skills for you at school or work? (Choose one answer for each skill.)</p> <p>5. Listening</p> <p>A Important</p> <p>B Somewhat important</p> <p>C Not important</p> <p>6. Reading</p> <p>A Important</p> <p>B Somewhat important</p> <p>C Not important</p> <p>7. Speaking</p> <p>A Important</p> <p>B Somewhat important</p> <p>C Not important</p> <p>8. Writing</p> <p>A Important</p> <p>B Somewhat important</p> <p>C Not important</p>	<p>9. Before today, how many times have you taken the TOEIC Bridge test?</p> <p>A Never</p> <p>B One time</p> <p>C Two times</p> <p>D Three times</p> <p>E Four or more times</p> <p>(IF YOU ARE A STUDENT OR UNEMPLOYED, PLEASE STOP HERE.)</p> <p>(IF YOU ARE EMPLOYED, PLEASE CONTINUE WITH THE QUESTIONNAIRE)</p> <p>10. Which of the following categories best applies to your job?</p> <p>A Executive, Administrative, Managerial</p> <p>B Professional, Technical, Scientific</p> <p>C Marketing and Sales</p> <p>D Administrative Support and Clerical Services</p> <p>F Mechanics, Installers, and Repairs</p> <p>G Construction trades</p> <p>H Production</p> <p>I Transportation and Material Moving</p> <p>J Handlers, Helpers, and Laborers</p> <p>K Armed Forces</p> <p>11. What is your level in your company?</p> <p>A Non-managerial/non-supervisory</p> <p>B Supervisory</p> <p>C Managerial</p> <p>12. About how many years have you been with your company?</p> <p>A Less than 2 years</p> <p>B 2 – 5 years</p> <p>C 5 – 10 years</p> <p>D More than 10 years</p> <p>13. About how much of your time at work do you spend using English?</p> <p>A 0 to 10%</p> <p>B 11 to 20%</p> <p>C 21 to 50%</p> <p>D 51 to 100%</p>
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Scores and score reporting for the TOEIC Bridge Listening and Reading in autonomy test

The ETS TOEIC programme and its authorised local EPN office have taken steps to ensure, to the extent possible, that tests and test scores are fair for all test takers, regardless of gender, age, nationality, and test taker industry background.

Interpreting scores

The TOEIC Bridge Listening and Reading in autonomy test scores you will receive are determined by the number of questions you answer correctly. There is no penalty for wrong answers. The number of correct responses on each section, Listening and Reading, is converted to a number on a scale of 15 to 100. The statistical procedure used to convert scores to a common scale for each section seeks to ensure that TOEIC Bridge Listening and Reading in autonomy test scores obtained on different administration dates mean the same thing in terms of the level of English proficiency indicated.


Proof of completion

The score is no longer displayed on the screen. It is available 3 hours after the test on the test taker's personal account. To receive the Proof of Completion please contact your organisation for more information. The Proof of Completion shows you have taken the test at the end of a CPF training course (for CPF files approved by your organisation with France Compétences before 31/12/2021) or for recruitment or screening purposes for the session organiser, and it features:

- Your name and surname;
- Your Listening score, Reading score, and Total test score (15–100);
- Your birth date;
- Your CPF file number (if applicable);
- Your training organisation.

The Proof of Completion will provide you with your score on each section of the test. A description of the English- language ability typical of test takers around your level can be found on our website www.etsglobal.org

As you take the test through your training organisation, your scores are provided to that organisation. It is the responsibility of your organisation to provide you with the Proof of Completion.



PROOF OF COMPLETION

ETS Global, subsidiary of ETS, creator of the TOEIC® test, hereby confirms that

TEST TAKER FULL NAME

took the following test: **TOEIC Bridge® Listening and Reading**

Test date:	dd/mm/yyyy
Date of birth:	dd/mm/yyyy
CPF* file number:	123456789
Session organiser:	XYZ Center
Length of the test:	1 hour

Total score:	50/100
Listening score:	35/50
Reading score:	15/50

ETS Global Paris
43 Rue Taitbout,
75009 Paris - France

This document **confirms completion of the test:**

- as proof of certification at the end of a training session financed by the CPF
- as proof of English level for recruitment or screening purposes for the session organiser.

Other uses are not supported.

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*CPF: Certificat Professionnel de Formation

Release of test results

ETS Global Preferred Network offices are required to publish score reporting timelines so that test takers can determine when they may expect to receive their Proof of Completion.

Scaled scores

The score roster provides Listening, Reading, and Total scaled scores. The Total scaled score is derived from adding the two section scaled scores together. The scaled score indicates your overall performance on each of the tests. The scaled score for each of the tests can range from 15 to 50 in increments of 1. Your scores indicate the general proficiency in listening and reading that you have demonstrated by your performance on the tests.

Reliability

Reliability is defined as the proportion of observed score variance that is due to true score variance. It is an indicator of the extent to which test scores will be consistent across different conditions of administration and/or administration of alternate forms of a test. The type of reliability used in the TOEIC Bridge Listening and Reading in autonomy test is reported as an internal consistency measure using the KR-20 reliability index. The KR-20 reliability index assesses the extent to which all items measure the same construct. The more homogeneous the test items, the more consistently the test takers will perform. The reliability of TOEIC Bridge Listening and Reading in autonomy test scores in the norming samples was .90.

Proficiency descriptors

In addition to scaled scores, you will receive an indicator of general skills and abilities in Listening and/or Reading. There are four possible score range proficiency descriptors for the Listening test and four possible score range proficiency descriptors for the Reading test. Proficiency descriptors for the Listening test should not be compared to proficiency descriptors for the Reading test.

TOEIC Bridge Listening Scaled Score Ranges	TOEIC Bridge Reading Scaled Score Ranges
15	15–18
16–25	19–33
26–38	34–44
39–50	45–50

The proficiency descriptor corresponds to a scaled score range and describes the general skills and proficiencies in listening or reading English that are common for most people who have scaled scores that fall within the score range. The descriptor associated with the score range that you have achieved will help you understand the strengths and weaknesses of your ability to listen or read in English.

Listening

Listening score: scaled score 15

Test takers in this score range can understand a few words, very simple phrases, and some short sentences that are spoken clearly and very slowly. Some test takers can recognise individual words such as numbers or days of the week. Some test takers can understand highly predictable questions and statements when they are spoken one phrase at a time. Some test takers may be able to understand a limited range of sentences consisting of very simple grammatical structures and very common vocabulary on very familiar topics.

Listening score range: scaled score 16 to 25

Test takers in this score range typically can understand some slowly spoken words, simple phrases, and short sentences on familiar topics. Test takers in this score range can understand short pieces of speech that are spoken clearly and very slowly. Generally they can understand short formulaic phrases, simple sentences, and simple grammatical structures when common vocabulary is used. They can understand short, predictable messages and instructions on familiar topics. They can understand unconnected speech, one sentence at a time.

Listening score range: scaled score 26 to 38

Test takers in this score range typically can understand short spoken sentences and a limited range of grammatical structures; they can understand short conversational exchanges on familiar topics. Typically test takers in this score range can understand speech that is clear and slow. They can usually understand key words, formulaic phrases and expressions, and relatively short, sentence-length speech. Generally test takers in this score range can understand spoken language on familiar topics and routines. They understand simple descriptions and information about people, family, shopping, location, and employment. Most of the time, test takers can understand simple sentences and simple grammatical structures, and they may inconsistently understand some complex sentences and structures. Test takers in this score range can occasionally understand implied meanings.

Listening score range: 39 to 50

Test takers in this score range typically can understand short spoken conversations and monologues made up of connected sentences and some complex structures. They can understand some implied meaning and some abstract ideas. Typically test takers in this score range can usually understand a range of common vocabulary and some complex sentences and grammatical structures. Generally test takers in this score range can understand concrete topics and some abstract ideas related to work and other familiar contexts. In this score range, test takers understand some implied meanings and can connect facts in conversations and short spoken monologues with information in a short written text. They can comprehend formal and informal spoken language if the topics are relevant and familiar.

Reading

Reading score range: scaled score 15 to 18

In this score range, test takers may succeed in identifying a limited number of words and phrases related to very familiar needs. The words that test takers are likely to identify are very common words and/or phrases that are strongly supported by context. Some test takers may understand simple instructions such as 'Stop,' 'No exit,' especially with illustrations to help understanding. Occasionally they may be able to understand material longer than a single phrase. Some test takers may only be able to recognise letters of the alphabet.

Reading score range: scaled score 19 to 33

Test takers in this score range can typically identify familiar words and phrases in very short texts written with very common vocabulary and basic grammatical structures. They can understand some simple language on familiar topics. Typically test takers in this score range can understand very short texts on familiar topics. They can understand some simple phrases and sentences, especially those supported by visual cues and common formats. For example they can identify some details of written language on signs and in schedules. They may understand the overall meaning of simple texts by recognising common words and phrases.

Reading score range: scaled score 34 to 44

Test takers in this score range can typically understand short texts written with common vocabulary and basic grammatical structures. They can understand simple language used to describe familiar topics.

Typically test takers in this score range understand writing that is short and simple. They can understand the overall meaning of written language in a variety of formats such as e-mails, letters, and Web pages. They are developing familiarity with the basic organisation of texts in English and can sometimes use this knowledge to support their understanding. They can usually understand both the overall meaning and the purpose of written communication on familiar topics such as family, shopping, and employment. Most of the time, test takers can understand simple sentences and simple grammatical structures, and they may occasionally understand a limited range of complex sentences.

Reading score range: scaled score 45 to 50

Test takers in this score range can understand short written texts in personal, public, and familiar workplace contexts and across a range of formats. Typically test takers in this score range can understand a variety of common texts such as Web pages, letters, and articles written in formal and informal styles. They are familiar with the basic organisation of short texts in English and can use this knowledge to support their understanding. They can understand vocabulary related to concrete topics as well as some abstract topics related to everyday life. They are familiar with a variety of grammatical structures and are developing the ability to understand complex sentences and structures. They can connect information across sentences. They can understand overall meaning, purpose, and many details. They can sometimes understand meaning that is implied rather than directly stated.

Abilities measured

The abilities measured are calculated by the “percentage of items answered correctly.” For example, if in one form there are 20 items to measure one type of ability, and a candidate answered 11 out of 20 items correctly, the percent correct score is 55%. Unlike scaled scores, these percentages are not converted to a common scale and cannot be compared across test forms.

Your performance on different abilities measured may give you an idea of your strengths in specific language areas. For example, your percentage on one ability measured may indicate how well you understand English grammar. Your percentage on another ability measured may tell you about your understanding of vocabulary.

You will receive an ability measured percentage in each of the following areas:

- **Appropriate response:** how well you identified an appropriate spoken response to a speaker in a brief spoken exchange.
- **Short dialogue or conversation:** how well you understood a short dialogue or conversation, spoken slowly.
- **Short monologue:** how well you understood a short talk spoken slowly by one speaker.
- **Listening for main idea or stated fact:** how well you understood the main idea or stated facts in short conversations and talks.
- **Vocabulary:** how well you understood words or short phrases in simple written sentences.
- **Grammar:** how well you understood the form, meaning, and use of simple grammatical structures in simple written sentences.

- **Reading for main idea or stated fact:** how well you understood the main idea or stated facts in short written texts.
- **Short informational written texts:** how well you understood short, informational, descriptive, and expository written texts.

TOEIC Bridge Listening and Reading in autonomy test scores are more reliable than TOEIC Bridge Listening and Reading abilities measured percentages. For this reason, it is not recommended that abilities measured percentages be used in decision-making.

Standard Error of Measurement (SEM)

Errors of measurement occur when a test taker performs differently on one occasion or test form than on another for reasons that may or may not be related to the purpose of the test. A person may try harder, be more (or less) tired or anxious compared to some other occasion, have greater familiarity with the content of questions on one test form than on another test form, or simply guess more questions correctly on one occasion than on another. These reasons for inconsistency are generally referred to as errors of measurement. The Standard Error of Measurement (SEM) is an estimate of average difference between true scores and obtained test scores, and is about 3 scaled score points for each of the TOEIC Bridge Listening and Reading in autonomy tests. A test taker's true score could be estimated by ± 3 scaled score points around the test score obtained from one administration. For example, if you obtain a scaled score of 30 on the TOEIC Bridge Listening test, 68% of the time your true score will fluctuate between approximately 27 and 33.

Repeat test takers

If you take another version of the TOEIC Bridge Listening and Reading in autonomy test, you will probably obtain slightly different scores from those you received the first time. A question like this usually arises, "How big of a difference do I need to get between two Listening scores or between two Reading scores before I can say that there is a real difference in my level of proficiency?" This question involves two independent tests given at two different times. The error of measurement associated with the score obtained from one administration is called the Standard Error of Measurement (SEM). The error of measurement associated with two administrations are called the Standard Error of Difference (SE_{diff}). The SE_{diff} for each of the TOEIC Bridge Listening and Reading in autonomy tests is about 4 scaled score points.

If a person began training with a Listening score of 30 and, following training, received a score of 36 on a different test form, has that test taker really improved in Listening or was this increase just a statistical fluke or chance? To determine whether this was a true increase in the TOEIC Bridge Listening score, the test taker would construct a band of $\pm 1 SE_{diff}$, or ± 4 points, around the obtained scores. In this example, the test taker has truly improved because the post-training score fell outside of the SE_{diff} (i.e., 26-34). Using this band, we can say with 68% confidence that the test taker has truly increased his or her proficiency level in the time between the two tests.

Validity

Primary evidence that the TOEIC Bridge Listening and Reading test measures English language proficiency comes from the careful way in which language testing experts design and assemble the test so as to include a variety of important English language tasks. Additionally, a research study has shown that TOEIC Bridge Listening and Reading in autonomy test scores are related to test takers' self-assessments of English listening and reading skills. The results of the research study showed that higher-performing TOEIC Bridge test takers were much more likely to report they could perform a variety of English listening and reading comprehension tasks.

Test score data retention

Scores are used to measure a test taker's English proficiency at the time that a test is administered. Because English-language skills may improve or decline over time, a score report will not be re-issued if two years have passed since taking the test. ETS does not require testing centres to retain test administration data beyond two years.

Score review requests

If you feel that your scores are not an accurate reflection of your ability in English, you should contact your local EPN member within three months of the test date. The EPN member will rescore your answer sheet and will give you a second score certificate. If a discrepancy is found between the first score certificate and the second one, the EPN member will pay for rescoring your answer sheet. However, if a discrepancy is not found, you may be charged a small fee for rescoring costs.

Policies and Guidelines for the Use of TOEIC Bridge Listening and Reading in autonomy test scores

Introduction

These guidelines are designed to provide information about the appropriate use of TOEIC Bridge Listening and Reading in autonomy test scores for corporations or schools that use the scores in making school- or employment-related decisions. They are also intended to protect test takers from unfair decisions that may result from inappropriate uses of scores. Adherence to the guidelines is important.

Policies

In recognition of their obligation to ensure the appropriate use of TOEIC Bridge Listening and Reading in autonomy test scores, the TOEIC programme and your authorised EPN member developed policies designed to make score certificates and reports available only to approved recipients to protect the confidentiality of test takers' scores and to follow up on cases of possible misuse of scores. The policies are discussed in the next sections.

- **Confidentiality.** TOEIC Bridge Listening and Reading in autonomy test scores, whether for an individual or aggregated for an institution, are confidential and can be released only by authorisation of the individual or institution or by compulsion of legal process.

We recognise test takers' right to privacy with regard to information that is stored in data or research files held by ETS and its local EPN member, and our responsibility to protect test takers from unauthorised disclosure of the information. For more information please visit www.ets.org/legal/privacy.

- **Encouragement of appropriate use and investigation of reported misuse.** All organisational users of TOEIC Bridge Listening and Reading in autonomy test scores have an obligation to use the scores in accordance with the guidelines detailed on pages 27–28, i.e., using multiple criteria, accepting only official TOEIC Bridge Listening and Reading in autonomy test scores, etc. Organisations have a responsibility to ensure that all individuals using TOEIC Bridge Listening and Reading in autonomy test scores are aware of these guidelines and to monitor the use of the scores, correcting instances of misuse when they are identified. The TOEIC programme and your local EPN member are available to assist institutions in resolving score-misuse issues.

Guidelines

- **Use multiple criteria.** Regardless of the decision to be made, multiple sources of information should be used to ensure fairness and to balance the limitations of any single measure of knowledge, skills, or abilities. These sources may include grade point averages, and recommendations from teachers, supervisors, and colleagues. When used in conjunction with other criteria, TOEIC Bridge Listening and Reading in autonomy test scores can be a powerful tool in making school- or employment-related decisions.
- **Accept only official TOEIC Bridge Listening and Reading score certificates.** The only official reports of TOEIC Bridge Listening and Reading in autonomy test scores are *Official Score Certificates* issued by ETS or the authorised EPN member. If an organisation administers the TOEIC Bridge Listening and Reading in autonomy test internally, with ETS knowledge and approval, the organisation can obtain

and keep score reports of that test. Scores obtained from other sources should not be accepted. If there is a question about the authenticity of a score certificate, the question should be referred to your local EPN member, who will then verify the accuracy of the scores and whether an official certificate was issued.

- **Maintain confidentiality of TOEIC Bridge Listening and Reading in autonomy test scores.** All individuals who have access to TOEIC Bridge Listening and Reading in autonomy test scores should be aware of the confidential nature of the scores and agree to maintain their confidentiality. Policies should be developed and implemented to ensure that confidentiality is maintained.

Normally appropriate uses of TOEIC Bridge Listening and Reading in autonomy test scores

The suitability of the TOEIC Bridge Listening and Reading in autonomy test for a particular use should be explicitly examined before using test scores for that purpose. The following list of appropriate uses of TOEIC Bridge Listening and Reading in autonomy test scores is based on the policies and guidelines outlined previously. The list is meant to be illustrative, not exhaustive, in nature. There may be other appropriate uses of TOEIC Bridge Listening and Reading in autonomy test scores, but any uses other than those listed on this page should be discussed in advance with the *TOEIC*® programme and your authorised EPN member to determine their appropriateness.

If a use other than those appropriate uses listed on this page is contemplated, it will be important for the score user to validate the use of scores for that purpose. TOEIC programme staff and your EPN member will provide advice on the design of such validity studies.

Appropriate use. Used along with other sources of information, and provided all applicable guidelines are followed, TOEIC Bridge Listening and Reading in autonomy test scores are suitable for the following purposes:

- To verify current level of proficiency to determine readiness for more advanced study
- To make selection decisions in contexts where everyday English language proficiency is desirable or needed
- To make placement decisions for instructional or training purposes

Comments

Test takers can provide comments during the testing administration by asking the test centre administrator for the *Candidate Comment Form*.

After taking the TOEIC Bridge Listening and Reading in autonomy test, please visit www.ets.org/toEIC/contact/ to complete the *Candidate Satisfaction Survey*.

If you have questions or comments regarding the TOEIC Bridge Listening and Reading in autonomy test, please contact your ETS Preferred Network office or email the TOEIC Programme at contact-emea@etsglobal.org

For more information about the TOEIC Programme, contact:

ETS Global 43 rue Taitbout 75009 Paris, France

Email: contact-emea@etsglobal.org Web: www.etsglobal.org

For more than 45 years as an industry leader, the TOEIC® program has set the global standard for assessing English-language communication skills needed in the workplace and everyday life. The TOEIC assessments are the most widely used around the world with 14,000+ organizations across more than 160 countries trusting TOEIC scores to inform the decisions that matter.

ETS Global is a subsidiary of ETS, a non-profit organization whose mission is to help advance quality and equity in education by providing fair and valid assessments, research and related services. Our solutions and services measure knowledge and skills, promote learning and performance, and support education and professional development for all people worldwide.

To learn more about the TOEIC Program:

www.etsglobal.org