

# Registering for a TOEFL ITP Online Test on the AMIDEAST Web Site: UAE

AMIDEAST

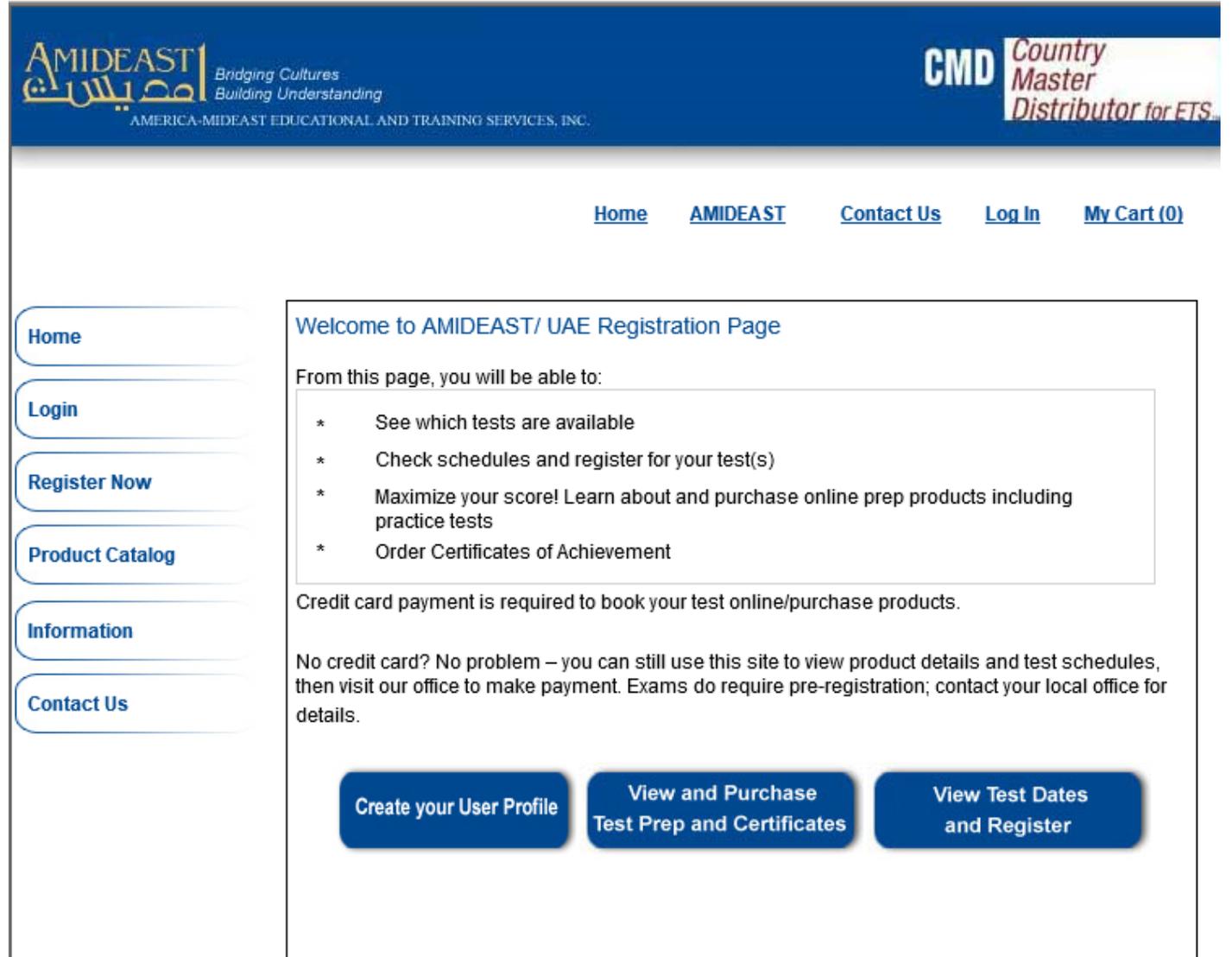
September 2020

# 1. Get Started

Go to

[https://apply.amideast.org/uae\\_sales/](https://apply.amideast.org/uae_sales/)

The page looks like this.  
Use Internet Explorer,  
not Google Chrome!



The screenshot shows the AMIDEAST website interface. At the top, there is a blue header with the AMIDEAST logo (including Arabic text 'اميد إيست') and the tagline 'Bridging Cultures Building Understanding'. Below the logo is the text 'AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.'. To the right of the header is the 'CMD Country Master Distributor for ETS' logo. A navigation menu below the header includes links for 'Home', 'AMIDEAST', 'Contact Us', 'Log In', and 'My Cart (0)'. On the left side, there is a vertical sidebar with buttons for 'Home', 'Login', 'Register Now', 'Product Catalog', 'Information', and 'Contact Us'. The main content area is titled 'Welcome to AMIDEAST/ UAE Registration Page' and lists the following capabilities: 'See which tests are available', 'Check schedules and register for your test(s)', 'Maximize your score! Learn about and purchase online prep products including practice tests', and 'Order Certificates of Achievement'. Below this list, it states 'Credit card payment is required to book your test online/purchase products.' and provides a note: 'No credit card? No problem – you can still use this site to view product details and test schedules, then visit our office to make payment. Exams do require pre-registration; contact your local office for details.' At the bottom of the main content area, there are three blue buttons: 'Create your User Profile', 'View and Purchase Test Prep and Certificates', and 'View Test Dates and Register'.

AMIDEAST  
Bridging Cultures  
Building Understanding  
AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.

CMD Country Master Distributor for ETS

Home AMIDEAST Contact Us Log In My Cart (0)

Home  
Login  
Register Now  
Product Catalog  
Information  
Contact Us

Welcome to AMIDEAST/ UAE Registration Page

From this page, you will be able to:

- \* See which tests are available
- \* Check schedules and register for your test(s)
- \* Maximize your score! Learn about and purchase online prep products including practice tests
- \* Order Certificates of Achievement

Credit card payment is required to book your test online/purchase products.

No credit card? No problem – you can still use this site to view product details and test schedules, then visit our office to make payment. Exams do require pre-registration; contact your local office for details.

Create your User Profile View and Purchase Test Prep and Certificates View Test Dates and Register

2. Click on  
"Register Now"

[Home](#)

[Login](#)

[Register Now](#)

[Product Catalog](#)

[Information](#)

[Contact Us](#)

### Welcome to AMIDEAST/ UAE Registration Page

From this page, you will be able to:

- \* See which tests are available
- \* Check schedules and register for your test(s)
- \* Maximize your score! Learn about and purchase online prep products including practice tests
- \* Order Certificates of Achievement

Credit card payment is required to book your test online/purchase products.

No credit card? No problem – you can still use this site to view product details and test schedules, then visit our office to make payment. Exams do require pre-registration; contact your local office for details.

[Create your User Profile](#)

[View and Purchase  
Test Prep and Certificates](#)

[View Test Dates  
and Register](#)

# 3. Select a date range to see available test dates

[Home](#)

[Login](#)

[Register Now](#)

[Product Catalog](#)

[Information](#)

[Contact Us](#)

### Find an Available Seat

To see if an open seat is available for a test, follow these three steps.

**Select a Date**  
Some Test Centers may not offer tests for all possible dates.

From:

Until:

**Select a Test Center**  
Choose a Location. Location:

Location: (Hold the Ctrl key to select more than one test center)

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
All	27	28	29	30	1	2	3
Abu Dhabi	4	5	6	7	8	9	10
Dubai	11	12	13	14	15	16	17
UAE	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7

Today: 9/11/2020

**Select a Test.**  
Choose a test type. All types will appear in the dropdown below.

Test: (Hold the Ctrl key to select more than one test)

- TOEIC Speaking & Writing (750 Dh/\$204.35US)
- TOEFL ITP - Virtual Testing
- TOEIC Listening & Reading with Certificate (630 Dh/\$171.66)
- TFI (420 Dh/\$115US)
- ITP (685 Dh/\$186.45US)

[Show Test and Seat Availability](#)

4. Select a "All"  
for location

and "TOEFL ITP  
- Virtual  
Testing" for  
test

To see if an open seat is available for a test, follow these three steps.

**Select a Date**  
Some Test Centers may not offer tests for all possible dates.

From:    
Until:  

**Select a Test Center**  
Choose a Location. Locations are sorted by state.

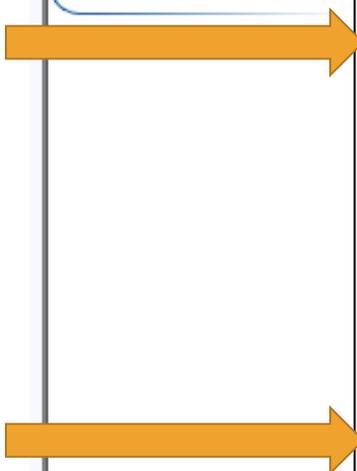
Location: (Hold the Ctrl key to select more than one location)

- All
- Abu Dhabi
- Dubai
- UAE

**Select a Test.**  
Choose a test type. All types will appear in the dropdown below.

Test: (Hold the Ctrl key to select more than one test)

- TOEIC Speaking & Writing (750 Dh/\$204.35US)
- TOEFL ITP - Virtual Testing**
- TOEIC Listening & Reading with Certificate (630 Dh/\$171.66)
- TFI (420 Dh/\$115US)
- ITP (685 Dh/\$186.45US)



# 5. Click "Show Test and Seat Availability"

Login

Register Now

Product Catalog

Information

Contact Us

To see if an open seat is available for a test, follow these three steps.

### Select a Date

Some Test Centers may not offer tests for all possible dates.

From: Today  
Until: 10/2/2020

### Select a Test Center

Choose a Location. Locations are sorted by state.

Location: (Hold the Ctrl key to select more than one location)

All  
Abu Dhabi  
Dubai  
UAE

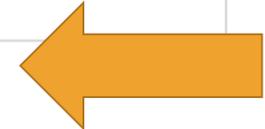
### Select a Test.

Choose a test type. All types will appear in the dropdown below.

Test: (Hold the Ctrl key to select more than one test)

TOEIC Speaking & Writing (750 Dh/\$204.35US)  
TOEFL ITP - Virtual Testing  
TOEIC Listening & Reading with Certificate (630 Dh/\$171.66)  
TFI (420 Dh/\$115US)  
ITP (685 Dh/\$186.45US)

Show Test and Seat Availability



6. Choose from the available dates and times, then click "Add to Cart"



#### Check for Seat Availability

The following Dates are offered for your selected Test Center.

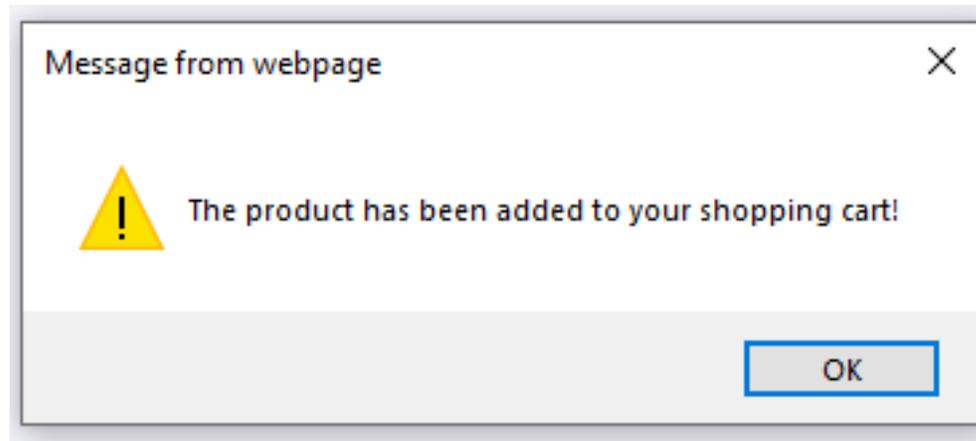
Test Center	Test	Test Date/Time	Status	Registration deadline	Late Registration Available?
<input type="radio"/> AMIDEAST UAE Online Testing (18 seats)	ITP - ADIA Candidates only	9/22/2020 4:00 PM	Seats available	9/17/2020 11:59 PM	Not available.
<input checked="" type="radio"/> AMIDEAST UAE Online Testing (18 seats)	ITP - ADIA Candidates only	9/22/2020 7:00 PM	Seats available	9/17/2020 11:59 PM	Not available.
<input type="radio"/> AMIDEAST UAE Online Testing (18 seats)	ITP - ADIA Candidates only	9/23/2020 4:00 PM	Seats available	9/20/2020 11:59 PM	Not available.
<input type="radio"/> AMIDEAST UAE Online Testing (18 seats)	ITP - ADIA Candidates only	9/23/2020 7:00 PM	Seats available	9/20/2020 11:59 PM	Not available.

**Note:** The seat you request will not be reserved until after you have made your payment.

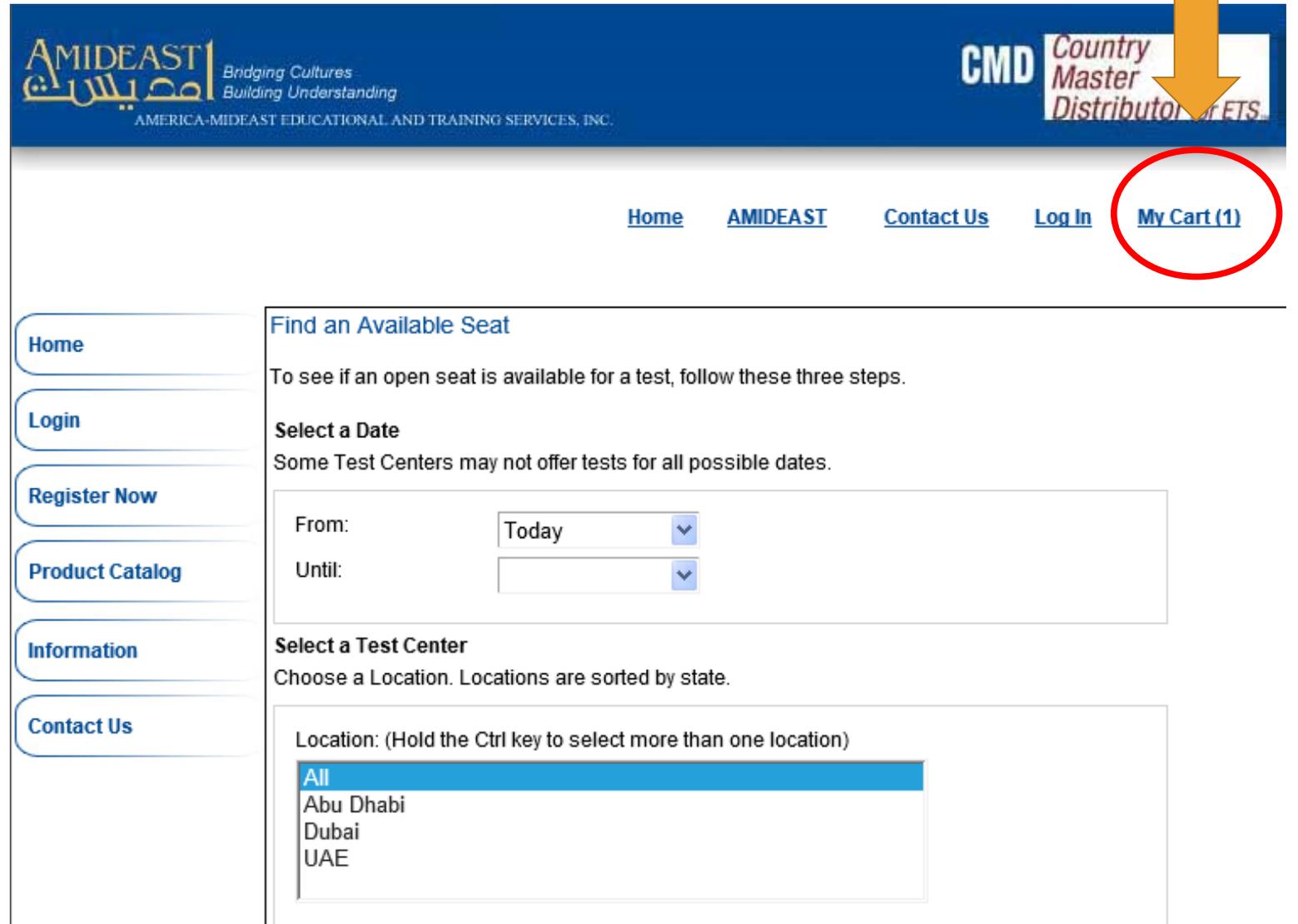
[Continue Shopping](#)

[Add to Cart](#)

7. You will see a message that the test has been added to your cart. Click "OK"



8. Click on  
“My Cart” in  
the top right  
corner



The screenshot shows the AMIDEAST website header with the logo and tagline "Bridging Cultures Building Understanding" and "AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.". On the right, it says "CMD Country Master Distributor for ETS". The navigation menu includes "Home", "AMIDEAST", "Contact Us", "Log In", and "My Cart (1)", which is circled in red. A large orange arrow points down to the "My Cart (1)" link.

**Home**

**Login**

**Register Now**

**Product Catalog**

**Information**

**Contact Us**

**Find an Available Seat**

To see if an open seat is available for a test, follow these three steps.

**Select a Date**  
Some Test Centers may not offer tests for all possible dates.

From: Today

Until:

**Select a Test Center**  
Choose a Location. Locations are sorted by state.

Location: (Hold the Ctrl key to select more than one location)

- All
- Abu Dhabi
- Dubai
- UAE

9. You will now need to create an account.

[Home](#)   [AMIDEAST](#)   [Contact Us](#)   [Log In](#)   [My Cart \(1\)](#)

[Home](#)  
[Login](#)  
[Test Registration](#)  
[Other Products](#)  
[Information](#)  
[Contact Us](#)

[Click here to create an account.](#)

If you already have an account, log in below. Please use the email address that you used when you created your account. If you need help, please click below on Login Assistance.

<b>Login ID/Profile ID:</b>	<input type="text"/>
<b>Password:</b>	<input type="password"/>
<input type="button" value="Login"/>	
<a href="#">Login Assistance?</a>	

10. Complete the information, and then select "Create Account"

Be sure your email address is correct!

Home

Login

Test Registration

Other Products

Information

Contact Us

### NewAccount

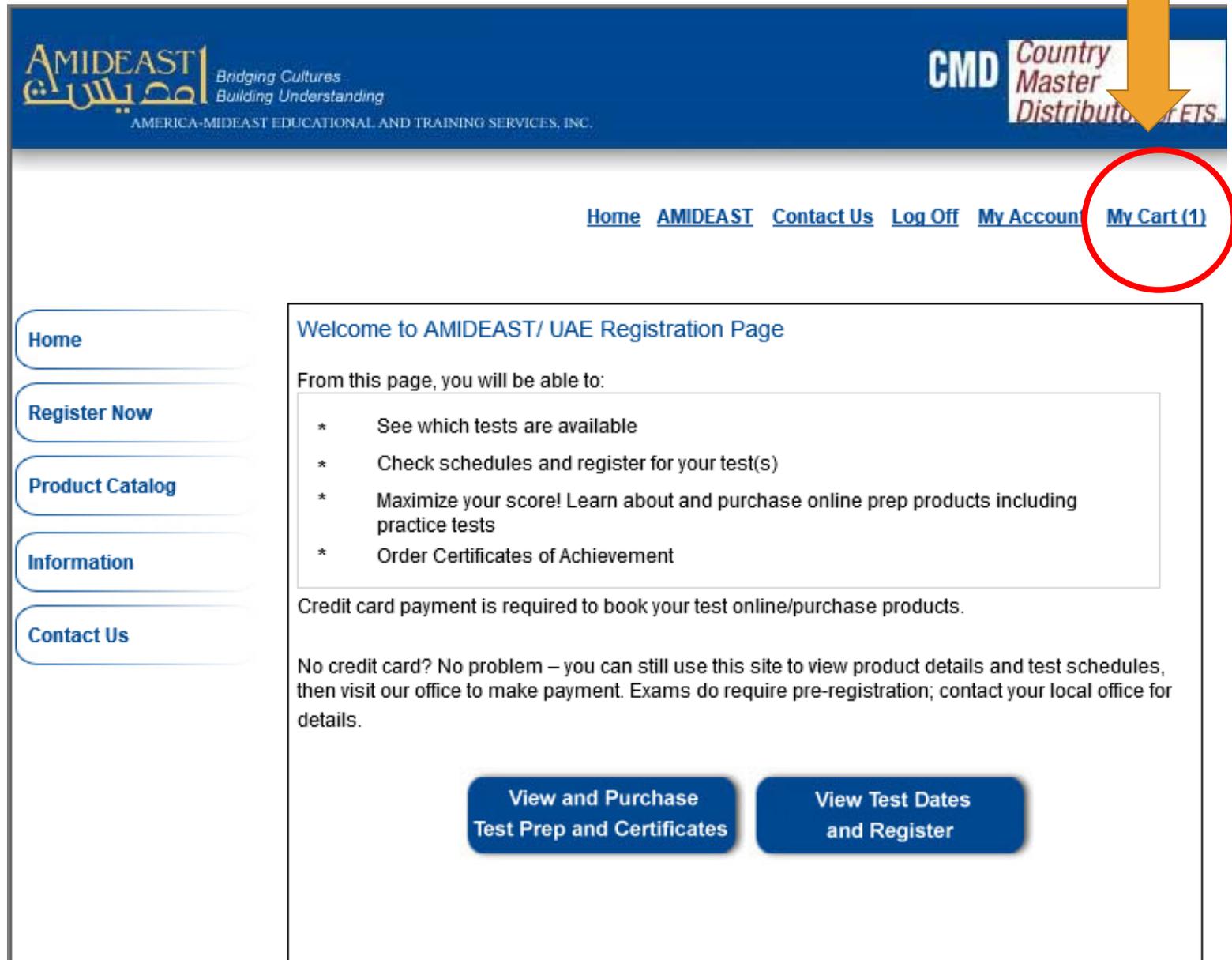
Fill in the information below to begin the registration process.

*	Email Address:	<input type="text"/>	**note this will be your login ID.
*	Password:	<input type="password"/>	
*	Confirm Password:	<input type="password"/>	
*	Security Question:	<input type="text"/>	▼
*	Answer:	<input type="text"/>	
*	Gender:	<input type="radio"/> Female <input type="radio"/> Male	
*	First Name:	<input type="text"/>	
	Middle Initial:	<input type="text"/>	
*	Last Name:	<input type="text"/>	
*	Date of Birth (mm-dd-yyyy):	<input type="text"/>	▼
*	Native Language:	<input type="text"/>	▼
*	Native Country:	<input type="text"/>	▼
*	Mailing Address Line 1:	<input type="text"/>	
	Mailing Address Line 2:	<input type="text"/>	
*	City:	<input type="text"/>	
	State: (U.S. only)	<input type="text"/>	▼
	Province: (non-U.S. only)	<input type="text"/>	
*	Zip/Postal Code:	<input type="text"/>	
*	Country:	<input type="text"/>	▼
*	Phone Number:	<input type="text"/>	

[Login Assistance?](#)



11. After creating your account, go to "My Cart" again



The screenshot shows the AMIDEAST website header with the logo and tagline "Bridging Cultures Building Understanding" and "AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.". On the right, there is a "CMD Country Master Distributor" logo. The navigation menu includes "Home", "AMIDEAST", "Contact Us", "Log Off", "My Account", and "My Cart (1)", with "My Cart (1)" circled in red and an orange arrow pointing to it. A left sidebar contains buttons for "Home", "Register Now", "Product Catalog", "Information", and "Contact Us". The main content area is titled "Welcome to AMIDEAST/ UAE Registration Page" and lists features: "See which tests are available", "Check schedules and register for your test(s)", "Maximize your score! Learn about and purchase online prep products including practice tests", and "Order Certificates of Achievement". It also states that credit card payment is required for online booking and provides instructions for users without credit cards. Two buttons at the bottom are "View and Purchase Test Prep and Certificates" and "View Test Dates and Register".

AMIDEAST  
Bridging Cultures  
Building Understanding  
AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.

CMD Country Master Distributor

Home AMIDEAST Contact Us Log Off My Account **My Cart (1)**

Home  
Register Now  
Product Catalog  
Information  
Contact Us

Welcome to AMIDEAST/ UAE Registration Page

From this page, you will be able to:

- \* See which tests are available
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Credit card payment is required to book your test online/purchase products.

No credit card? No problem – you can still use this site to view product details and test schedules, then visit our office to make payment. Exams do require pre-registration; contact your local office for details.

View and Purchase Test Prep and Certificates View Test Dates and Register

## 12. You should see:

✓ 1 test



[Home](#) [AMIDEAST](#) [Contact Us](#) [Log Off](#) [My Account](#) [My Cart \(1\)](#)

Remove Item	Item Description	Unit Price	Qty	Total
	Test: AMIDEAST Virtual Testing - TOEFL ITP - Virtual Testing Test Date: Sep 22 2020 7:00PM Test Center: AMIDEAST UAE Online Testing (18 seats)	\$190.00	<input type="text" value="1"/>	\$190.00

### Apply Voucher

If you have a voucher code please enter it here:

Apply Voucher

Total: \$190.00

Continue Shopping

Proceed to Checkout

13. Enter your voucher code.

Then click "Apply Voucher."

Remove Item	Item Description	Unit Price	Qty	Total
<b>X</b>	Test: AMIDEAST Virtual Testing - TOEFL ITP - Virtual Testing Test Date: Sep 22 2020 7:00PM Test Center: AMIDEAST UAE Online Testing (18 seats)	\$190.00	<input type="text" value="1"/>	\$190.00

#### Apply Voucher

If you have a voucher code please enter it here:

**Apply Voucher**

Total: \$190.00

Continue Shopping

Proceed to Checkout

14. Your total will be \$0.00. You can now click "Proceed to Checkout"

Apply Voucher

If you have a voucher code please enter it here:  [Apply Voucher](#)

Voucher	
██████████	<a href="#">Delete</a>

Total: \$0.00

[Continue Shopping](#) [Proceed to Checkout](#)



15. Complete your personal information.

For Native Language, if you do not see your language, choose Arabic-Saudi Arabia.

Then click "Reserve Seat(s)"

**Product Catalog**

**Information**

**Contact Us**

**Personal Information**

\* Gender:  Female  Male

\* First Name:

Middle Initial:

\* Last Name:

\* Date of Birth (month, day, year):

\* Native Language:

\* Country of Origin:

**Contact Information:**

\* Mailing Address Line 1:

Mailing Address Line 2:

\* City:

State: (U.S. only)

Province: (non-U.S. only)

\* Zip/Postal Code:

\* Country:

\* Email Address:

\* Daytime Phone:

[Continue Shopping](#) [Reserve Seat\(s\)](#)



16. Enter your voucher code again.

**Apply Voucher**

If you have a voucher code please enter it here:

Voucher	
██████████	<input data-bbox="1044 721 1172 771" type="button" value="Delete"/>

Total: \$0.00

17. Enter your Student ID or National ID. **This is required!**

For Billing Address, check the box next to "Same as mailing address."

Read and agree to the terms and conditions.

Province: \_\_\_\_\_  
Zip/Postal Code: \_\_\_\_\_  
Country: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_

**Additional Information:**  
Student ID or National ID:

**Billing Address**  
 Same as mailing address

\* Address Line 1: \_\_\_\_\_  
Address Line 2: \_\_\_\_\_  
\* City: \_\_\_\_\_  
State: (U.S. only) \_\_\_\_\_  
Province: (non-U.S. only) \_\_\_\_\_  
\* Zip/Postal Code: \_\_\_\_\_  
\* Country: \_\_\_\_\_

**Terms and Conditions:**  
By completing and submitting this application form, you are agreeing to all terms and conditions required to participate in TOEIC Speaking & Writing test administrations. You are aware that fees are nonrefundable if you cancel testing within ten business days of the test date or fail to arrive at the test center in time to be tested. If you cancel your testing more than ten days before the test date, a partial (50%) refund can be provided. If a test is cancelled by English4Success AMIDEAST, you will receive a full refund. You are also aware that a test site may be cancelled if there are fewer than five candidates enrolled for an administration at that site.

I Agree  I Disagree

[Continue Shopping](#) [Continue](#)

# 19. Click "Continue"

1

Application form, you are agreeing to all terms and conditions required to participate in TOEIC Speaking & Writing test administrations. You are aware and understand that you must arrive at the test center in time to be tested. If you cancel your testing more than ten business days of the test date or fail to arrive at the test center in time to be tested, a full refund can be provided. If a test is cancelled by English4Success AMIDEAST, you will receive a full refund. You are also aware that a test site may be changed. You are also aware that a test site may be changed without notice. Candidates enrolled for an administration at that site.



20. You will reach this confirmation screen.

The screenshot shows the AMIDEAST website's confirmation page. The header is dark blue with the AMIDEAST logo on the left, which includes the text 'AMIDEAST' and 'أميد إيست' in Arabic, followed by the tagline 'Bridging Cultures Building Understanding' and the full name 'AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC.'. On the right side of the header, there is a white box with the text 'CMD Country Master Distributor for ETS'. Below the header, there is a navigation menu with links for 'Home', 'AMIDEAST', 'Contact Us', 'Log Off', 'My Account', and 'My Cart (0)'. On the left side of the main content area, there is a vertical sidebar with five buttons: 'Home', 'Register Now', 'Product Catalog', 'Information', and 'Contact Us'. The main content area contains the following text: 'Thank you. You will receive an email with your order details shortly. If for any reason you do not receive the above email, please contact [orders-uae@amideast.org](mailto:orders-uae@amideast.org).'

You Have  
Completed  
Your Test  
Purchase!



**WHO'S AWESOME?**  
You're Awesome