# Registering for a TOEFL ITP Online Test on the AMIDEAST Web Site: Fulbright Egypt

AMIDEAST June 2020

# **1.** Get Started

# Go to <u>https://apply.amideast.</u> <u>org/egypt\_sales/</u>

The page looks like this. Use Internet Explorer, not Google Chrome!

امديس يع	dging Cultures Iding Understanding AST EDUCATIONAL AND TRAINING SERVICES, INC.
	<u>Home AMIDEAST Contact Us Log In My Cart (0)</u>
Home	Welcome to AMIDEAST/ EGYPT Registration Page From this page, you will be able to:
Login	* See which tests are available
Register Now Product Catalog	nd register for your test(s) e! Learn about and purchase online prep products including practice tests * Order Certificates of Achievement
Information	Credit card payment is required to book your test online/purchase products. No credit card? No problem – you can still use this site to view product details and test schedules,
Contact Us	then visit our office to make payment. Exams do require pre-registration; contact your local office for details.
	Create your User Profile View and Purchase View Test Dates Test Prep and Certificates and Register

# 2. Click on "Register Now"

Home

Login

### AMIDEAST My Cart (0) Home Contact Us Log In Welcome to AMIDEAST/ EGYPT Registration Page From this page, you will be able to: See which tests are available × Check schedules and register for your test(s) × **Register Now** × Maximize your score! Learn about and purchase online prep products including practice tests × Order Certificates of Achievement Product Catalog Credit card payment is required to book your test online/purchase products. Information No credit card? No problem - you can still use this site to view product details and test schedules, then visit our office to make payment. Exams do require pre-registration; contact your local office for Contact Us details. View and Purchase View Test Dates Create your User Profile Test Prep and Certificates and Register

3. Select a date range to see available test dates

### Find an Available Seat Home To see if an open seat is available for a test, follow these three steps. Login Select a Date Some Test Centers may not offer tests for all possible dates. **Register Now** From: Today ¥ Product Catalog Until: 7/31/2020 ¥ July Select a Test Center Information July $\mathbf{\sim}$ 2020 🗸 Choose a Location. Loca Sun Mon Tue Wed Thu Fri Sat Contact Us 2 Location: (Hold the Ct 28 29 30 **1** 3 4 n7 5 6 8 9 10 11 All 12 13 14 15 16 17 18 AMIDEAST Alexand 19 20 21 22 23 24 25 AMIDEAST Cairo AMIDEAST Egypt -26 27 28 29 30 31 2 3 4 5 6 7 8 Today: 6/12/2020 Select a Test. Choose a test type. All types will appear in the dropdown below. Test: (Hold the Ctrl key to select more than one test) CLEP/DSST (By Appointment) Official TOEIC Listening & Reading TFI: Test de Francais International TFI: Test de Francais International (By Appointment) TOEFL ITP Show Test and Seat Availability

4. Select a "AMIDEAST Egypt - Virtual Testing"

and "TOEFL ITP –Virtual Testing"

Home	Find an Availa		
	To see if an ope	n seatis available fora test, follow these th	reesteps.
Login	Select a Date		
	Some Test Cen	ters may not offer tests for all possible date	S.
Register Now			
	From:	Today 🖌	
Product Catalog	Until:	~	
		_	
Information	Select a Test C	enter	
	Choose a Locat	ion.Location s are sorted bystate.	
ContactUs			
Contact os	Location: (Ho	ld the Ctrikeyto select more than one loca	tion)
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	AMIDEAST AMIDEAST		
		Egypt - Virtual Testing	
		5,7	
	Select a Test.		
	Choose a test ty	pe. All types will appear in the dropdown b	elow.
	Test (Hold th	e Ctrl keyto select more than one test)	
	-	Francais International	
	TOEFL ITP	Francais International	^
		- Virtual Testing	
		ning & Reading Official Test sking & Writing	$\sim$

# 5. Click "Show Test and Seat Availability"

Home	Find an Available Seat
Login	To see if an open seat is available for a test, follow these three steps. Select a Date
Register Now	Some Test Centers maynot offer tests for all possible dates.
Product Catalog	From: Today V Until: V
Information	Select a Test Center
Contact Us	Choose a Location. Locations are sorted bystate.
	All AMIDEAST A lexandria AMIDEAST Cairo AMIDEAST Egypt - Virtual Testing
	Select a Test. Choose a test type. All types will appear in the drop down below.
	Test: (Hold the Ctrl keyto select more than one test) TFI: Test de Français International TOEFL ITP TOEFL ITP - Virtual Testing TOEIC Listening & Reading Official Test TOEIC Speak ing & Writing Show Test and Seat Availability

6. Choose from the available dates for Fulbright candidates with seats available, then click "Add to Cart"

### Check for Seat Availability

The following Dates are offered for your selected Test Center.

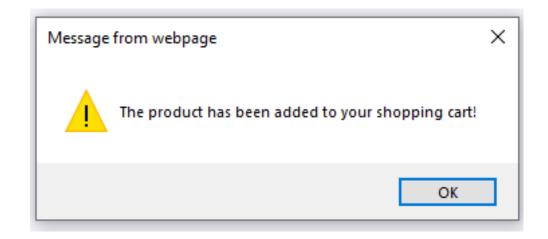
Test Center	Test	Test Date/Time	Status	Registration deadline	Late Registration Available?
AMIDEAST Egypt Virtual Testing for Eulbright candidates	ITP for Fulbright Candidates only EGP 1250/ US \$77		Seats available	6/18/2020 11:59 PM	Not available

Note: The seat you request will not be reserved until after you have made your payment.

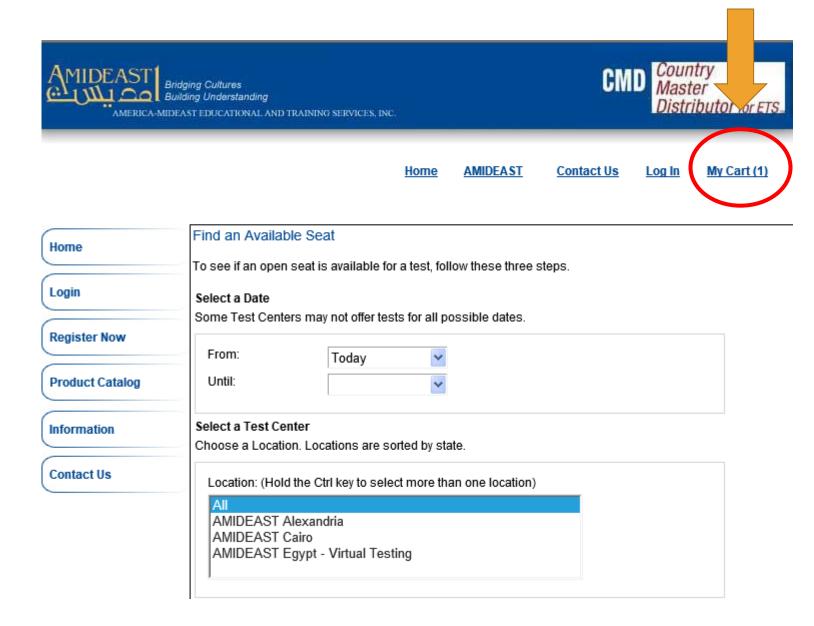


Add to Cart

7. You will see a message that the test has been added to your cart. Click "OK"



8. Click on "My Cart" in the top right corner



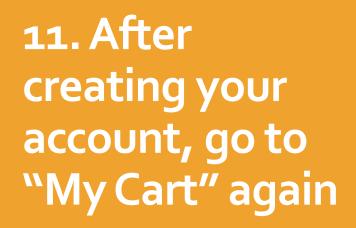
9. You will now need to create an account.

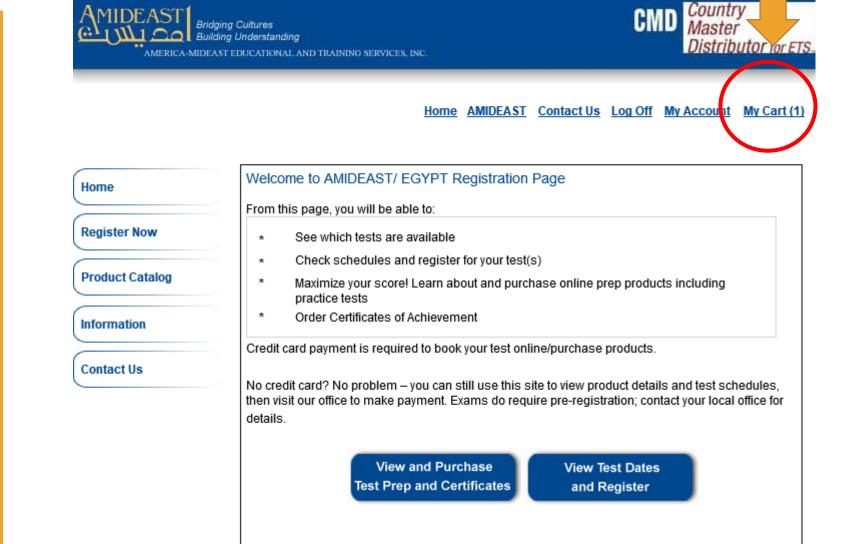
	<u>Home</u>	<u>AMIDEAST</u>	Contact Us	<u>Log In</u>	<u>My Cart (1</u>
Home	Click here	e to create a	<u>n account.</u>	>	
Login	e an account, log in belov unt. If you need help, ple				ed when you
Test Registration	Login ID/Profile	ID:			
Other Products	Password:				
Information		Login			
Contact Us	L	oqin Assistance	<u>}?</u>		

10. Complete the
information, and
then select
"Create Account"

Be sure your email address is correct!

Home	New A	ccount e information below to beg	in the registration		
Login					
	-	Email Address :		**note this	swill be your login ID.
Test Registration	•	Password:			
Other Products	•	Con firm Password:			
	-	Security Question			~
Information	•	Answer			
Contact Us	•	Gender:	○ Female ○	Male	
	-	FirstName:			
		Middle Initial:			
	-	LastName:			
	-	Date of Birth (mm-dd-yyyy):		*	
	-	Native Language:			~
	-	Native Country.			~
	-	Mailing Address Line 1:			
		Mailing Address Line 2:			
	-	City			
		State: (U.S.only)			~
		Province: (non-U.S.only)			
	-	Zip/Postal Code :			
	-	Country.			~
	-	Phone Number:			
		a	reate Account	Cancel	
			Login As	sistance?	





### Home AMIDEAST Contact Us Log Off My Account My Cart (1)

Item	Item Description	Unit Price	Qty	Total
x	Test: AMIDEAST Virtual Testing - AMIDEAST Virtual Testing: ITP Online Test Date: Jun 21 2020 10:00AM Test Center: AMIDEAST Egypt Virtual Testing for Fulbright candidates (15 seats)	\$77.00	1	\$77.00
Apply V	oucher			
	oucher e a voucher code please enter it here:	Apply Vo	ucher	

## **12.** You should see:

✓ 1 test

13. If you paid through Fawry, enter the voucher number you received in the Apply Voucher area!

If you don't have a voucher, proceed to checkout.

emove em	Item Description	Unit Price	Qty	Total
	Test: AMIDEAST Virtual Testing - AMIDEAST Virtual Testing: ITP Online Test Date: Jun 21 2020 10:00AM Test Center: AMIDEAST Egypt Virtual Testing for Fulbright candidates (15 seats)	\$77.00	1	\$77.00
oply Vo	bucher			
ou have	a voucher code please enter it here:	Apply Vo	ucher	Total: \$77.0

14. If you entered a voucher, your total will be \$0.00. You can now click "Proceed to Checkout"

If you don't have a voucher, just click "Proceed to Checkout"

# Apply Voucher If you have a voucher code please enter it here: Voucher Delete Total: \$0.00 Continue Shopping Proceed to Checkout

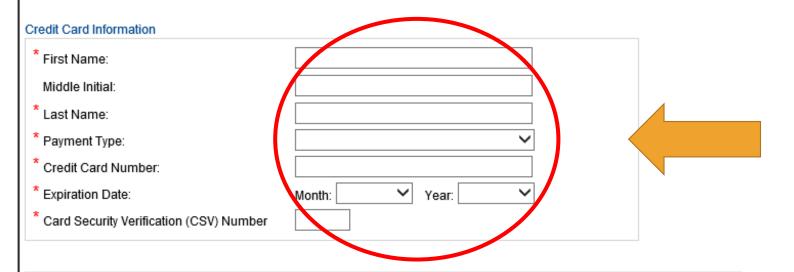
15. Complete your personal information, and then click "Reserve Seat(s)"

Uniel Products Personal Information Information Gender: Female 
 Male \* First Name: Contact Us Middle Initial: \* Last Name: \* Date of Birth ¥ (month,day,year): \* Native Language: Arabic - Saudi Arabia  $\sim$ \* Country of Origin:  $\sim$ Saudi Arabia Contact Information: \* Mailing Address Line 1: Mailing Address Line 2: \* City: State: V (U.S. only) Province: (non-U.S. only) \* Zip/Postal Code: \* Country: \* Email Address: \* Daytime Phone: Continue Shopping Reserve Seat(s) 16. If you are using a voucher, you need to enter it again. Sorry!



17. If you are paying by credit card, enter your billing information here.

IMPORTANT: Add your Student ID or National ID. This is required for Digital ITP.



You may change the information you entered by clicking the appropriate "Modify" link.

Mailing Information: Modi	f <u>v</u>
Mailing Address Line 1:	2025 M
Mailing Address Line 2:	
City:	Washington
State:	DISTRICT OF COLUMBIA
Province:	
Zip/Postal Code:	20036
Country:	United States
Email Address:	eproctor@amideast.org
Daytime Phone:	222 222-2222
Additional Information:	
Automatiniormating	
Student ID or National ID	

18. You can click Billing Address same as mailing address. Enter your country.

Then read and Agree to the Terms and Conditions and Click on "I Agree."

### Billing Address

Same as mailing address

* Address Line 1:		
Address Line 2:		
* City:		
State: (U.S. only) Province: (non-U.S. only)	✓	
* Zip/Postal Code:		
* Country:	✓	

### Terms and Conditions:

By completing and submitting this application form, you are agreeing to all terms and conditions required to p that fees are nonrefundable if you cancel testing within ten business days of the test date or fail to arrive at the before the test date, a partial (50%) refund can be provided. If a test is cancelled by English4Success AMIDEA cancelled if there are fewer than five candidates enrolled for an administration at that site.

● I Agree ○ I Disagree

# 19. Click "Continue"

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pplication form, you are agreeing to all terms and conditions required to participate in TOEIC Speaking & Writing test administrations. You are aware ancel testing within ten business days of the test date or fail to arrive at the test center in time to be tested. If you cancel your testing more than ten day refund can be provided. If a test is cancelled by English4Success AMIDEAST, you will receive a full refund. You are also aware that a test site may be candidates enrolled for an administration at that site.



20. You will reach this confirmation screen.

	ging Cultures ding Understanding AST EDUCATIONAL AND TRAINING SERVICES, INC.
	Home AMIDEAST ContactUs LogOff MyAccount MyCart(0)
Home	Thank you for testing with AM IDEAST. You will receive an email with your order details shortly.
Register Now	Please contact <u>RPEgyptFulbright@amideast.org</u> with any questions.
Product Catalog	Regards, AM IDEAST Egypt
Information	
Contact Us	

You Have Completed Your Test Purchase!



# WHO'S AWESOME? You're Awesome