

Registering for a TOEIC IP Listening and Reading Online Test on the Amideast Website: Saudi Arabia

Amideast

March 2024

1. Get Started

Go to

https://apply.amideast.org/ksa_sales/

The page looks like this

The screenshot displays the AMIDEAST website interface. On the left side, there is a vertical navigation menu with buttons for Home, Login, Test Registration, Other Products, Information, and Contact Us. The main content area features a welcome message: "Welcome to AMIDEAST/ Saudi Arabia Test Registration and Product Purchase Page". Below this, it lists the capabilities of the page: "From this page, you will be able to:" followed by three bullet points: "See which tests are available", "Check schedules and register for your test(s)", and "Purchase test preparation materials". At the bottom of the main content area, there are three prominent blue buttons: "Create your User Profile", "View and Purchase Test Prep and Certifications", and "Register for a Test". Below these buttons is a link: "[Visit Our Office to Complete Your Transaction](#)".

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Welcome to AMIDEAST/ Saudi Arabia Test Registration and Product Purchase Page

From this page, you will be able to:

- * See which tests are available
- * Check schedules and register for your test(s)
- * Purchase test preparation materials

[Create your User Profile](#)

[View and Purchase Test Prep and Certifications](#)

[Register for a Test](#)

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2. Click on "Test Registration"

3. Select a date range to see available test dates

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Find an Available Test Seat

To see if an open seat is available for a test, follow these three steps.

Select a Date

Some Tests may not be offered on all possible dates.

From:

Until:

March

March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Today: 3/26/2024

Select a Test Location

Choose a Location.

Location: (Hold the C... ation)

- All
- Riyadh
- Saudi Arabia

Select a Test.

Choose a test type. All types will appear in the dropdown below.

4. Click "Show Test and Seat Availability"

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Find an Available Test Seat

To see if an open seat is available for a test, follow these three steps.

Select a Date
Some Tests may not be offered on all possible dates.

From: Today
Until:

Select a Test Location
Choose a Location.

Location: (Hold the Ctrl key to select more than one location)

All
Riyadh
Saudi Arabia

Select a Test.
Choose a test type. All types will appear in the dropdown below.

Test: (Hold the Ctrl key to select more than one test)

Miscellaneous Proctoring Services 450 SAR
TOEIC Mawhiba 220 SAR موجهة
CLEP/DSST Proctoring 450 SAR
TOEFL ITP SAR 600
TOEFL Junior Listening & Reading 250 SAR

Check for Seat Availability
The following Dates are offered for your selected test.

Note: The seat you request will not be reserved until after you have made your payment.

5. Choose your test by date and time, then click "Add to Cart"

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Find an Available Test Seat

To see if an open seat is available for a test, follow these three steps.

Select a Date
Some Tests may not be offered on all possible dates.

From: Today
Until:

Select a Test Location
Choose a Location.

Location: (Hold the Ctrl key to select more than one location)
All
Riyadh
Saudi Arabia

Select a Test.
Choose a test type. All types will appear in the dropdown below.

Test: (Hold the Ctrl key to select more than one test)
Miscellaneous Proctoring Services 450 SAR
TOEIC Mawhiba 220 SAR
CLEP/DSST Proctoring 450 SAR
TOEFL ITP SAR 600
TOEFL Junior Listening & Reading 250 SAR

Show Test and Seat Availability

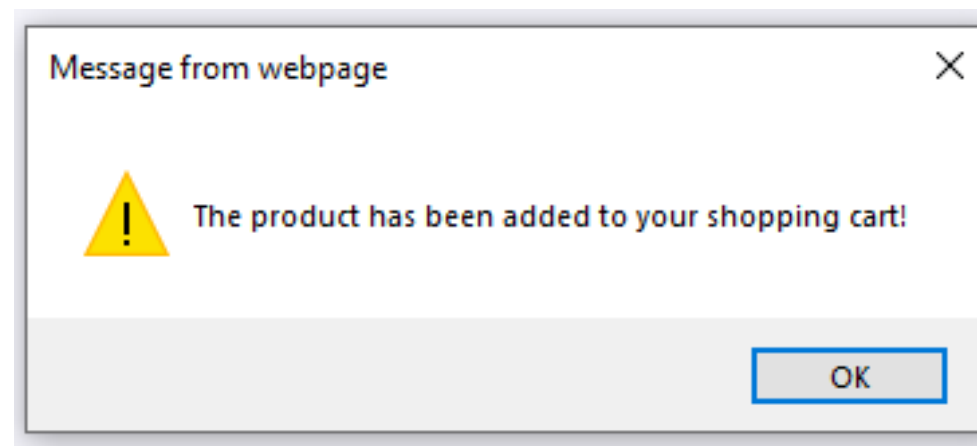
Check for Seat Availability
The following Dates are offered for your selected test.

Test Location	Test	Test Date/Time	Status	Registration deadline	Late Registration Available?
<input type="radio"/> AMIDEAST Saudi Arabia Online Testing (48 seats)	TOEIC Mawhiba 220 SAR موسم 2024	3/29/2024 8:30 PM	Seats available	3/27/2024 11:58 PM	BEFORE you register, verify you are eligible: https://www.amideast.org/our-world/take-a-test/mawhiba

Note: The seat you request will not be reserved until after you have made your payment.

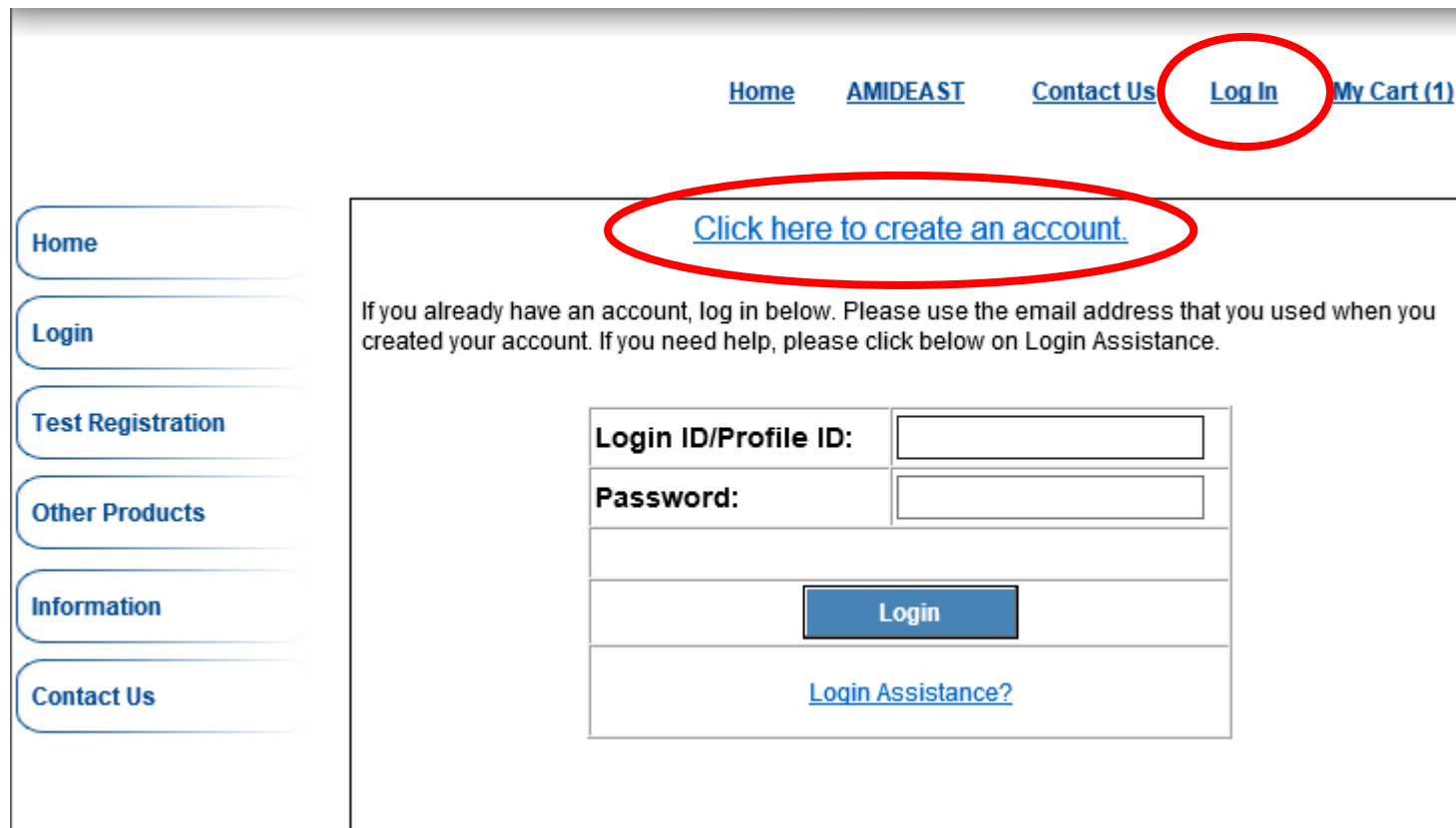
Continue Shopping Add to Cart

6. You will get a notification that the product has been added. Click "OK"



11. You will now need to create an account.

(click Log In at the top if needed to reach this page)



Home AMIDEAST Contact Us **Log In** My Cart (1)

[Click here to create an account.](#)

If you already have an account, log in below. Please use the email address that you used when you created your account. If you need help, please click below on Login Assistance.

Login ID/Profile ID:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Login"/>	
Login Assistance?	

12. Complete the information and then select "Create Account"

Your name must be written in English in order for the test to launch.

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NewAccount

Fill in the information below to begin the registration process.

*	Email Address:	<input type="text"/>	**note this will be your login ID.
*	Password:	<input type="password"/>	
*	Confirm Password:	<input type="password"/>	
*	Security Question:	<input type="text"/>	▼
*	Answer:	<input type="text"/>	
*	Gender:	<input type="radio"/> Female <input type="radio"/> Male	
*	First Name:	<input type="text"/>	
	Middle Initial:	<input type="text"/>	
*	Last Name:	<input type="text"/>	
*	Date of Birth (mm-dd-yyyy):	<input type="text"/>	▼
*	Native Language:	<input type="text"/>	▼
*	Native Country:	<input type="text"/>	▼
*	Mailing Address Line 1:	<input type="text"/>	
	Mailing Address Line 2:	<input type="text"/>	
*	City:	<input type="text"/>	
	State (U.S. only):	<input type="text"/>	▼
	Province (non-U.S. only):	<input type="text"/>	
*	Zip/Postal Code:	<input type="text"/>	
*	Country:	<input type="text"/>	▼
*	Phone Number:	<input type="text"/>	

[Login Assistance?](#)



VERY IMPORTANT

Carefully check
these fields to
avoid missed
exams/delays
scores

EMAIL – THIS IS WHERE YOUR
CONFIRMATION WILL BE SENT.
CHECK IT CAREFULLY!

Email Address:	<input type="text"/>
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NAME; USE THE FIRST NAME AND
LAST NAME YOU WANT ON THE
SCORE ROSTER. CHECK THE
SPELLING.

First Name:	<input type="text"/>
Last Name:	<input type="text"/>

The name on the profile must be the person testing –
the registration will only be valid for the person listed above.

There will be a place to enter a different billing name, if needed.

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Welcome to AMIDEAST/ Saudi Arabia Test Registration and Product Purchase Page

From this page, you will be able to:

- * See which tests are available
- * Check schedules and register for your test(s)
- * Purchase test preparation materials

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13. After creating your account, go to your cart again



14. You should see:

✓ 1 test



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Remove Item	Item Description	Unit Price	Qty	Total
x	Test: Remote Proctoring - TOEIC Mawhiba 220 SAR-مواهب Test Date: Mar 29 2024 8:30PM Test Center: AMIDEAST Saudi Arabia Online Testing (48 seats)	\$58.67	1	\$58.67

Apply Voucher

If you have a voucher code please enter it here: Apply Voucher

Total: \$58.67

Continue Shopping
Proceed to Checkout

15. If you paid by bank transfer and received voucher codes, enter them here! Enter one voucher code for each product.

If you don't have vouchers, click "Proceed to Checkout"

Remove Item	Item Description	Unit Price	Qty	Total
X	Test: Remote Proctoring - TOEIC Listening & Reading Online - Mawhiba only Test Date: Mar 20 2024 8:00PM Test Center: AMIDEAST Saudi Arabia Online Testing (48 seats)	\$58.67	1	\$58.67


Apply Voucher

If you have a voucher code please enter it here: [Apply Voucher](#)

Total: \$58.67

[Continue Shopping](#) [Proceed to Checkout](#)

16. If you entered vouchers, your total should be \$0.00. You can now click "Proceed to Checkout"



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Remove Item	Item Description	Unit Price	Qty	Total
x	Test: Remote Proctoring - TOEIC Mawhiba 220 SAR-مراجعة Test Date: Mar 29 2024 8:30PM Test Center: AMIDEAST Saudi Arabia Online Testing (48 seats)	\$58.67	1	\$58.67

Apply Voucher

If you have a voucher code please enter it here:

Voucher

Delete

Apply Voucher

Total: \$0.00

17. Complete your personal information and then click "Reserve Seat(s)"

DOUBLE CHECK YOUR NAME AND EMAIL

Other Products

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Personal Information

* Gender: Female Male

* First Name:

Middle Initial:

* Last Name:

* Date of Birth (month, day, year):

* Native Language:

* Country of Origin:

Contact Information:

* Mailing Address Line 1:

Mailing Address Line 2:

* City:

State: (U.S. only)

Province: (non-U.S. only)

* Zip/Postal Code:

* Country:

* Email Address:

* Daytime Phone:

Continue Shopping

Reserve Seat(s)



18. If you are using vouchers, you need to enter them again. Sorry!

Remove Item	Item Description	Unit Price	Qty	Total
x	Test: Remote Proctoring - TOEIC Listening & Reading Online - Mawhiba only Test Date: Mar 20 2024 8:00PM Test Center: AMIDEAST Saudi Arabia Online Testing (48 seats) Voucher Applied: 8C8F0C11 (-\$58.67)	\$58.67	<input type="text" value="1"/>	\$0.00

Apply Voucher

If you have a voucher code please enter it here:

Apply Voucher

Voucher	
██████████	Delete

Total: \$0.00

19. If you are paying by credit card, enter your billing information here.

Remove Item	Item Description	Unit Price	Qty	Total
X	Test: Remote Proctoring - TOEIC Listening & Reading Online - Mawhiba only Test Date: Mar 20 2024 8:00PM Test Center: AMIDEAST Saudi Arabia Online Testing (48 seats)	\$58.67	1	\$58.67

Apply Voucher

If you have:

Apply Voucher

Total: \$58.67

Payment Information

To complete your order, please provide required information and click continue.

Credit Card Information

* First Name:

Middle Initial:

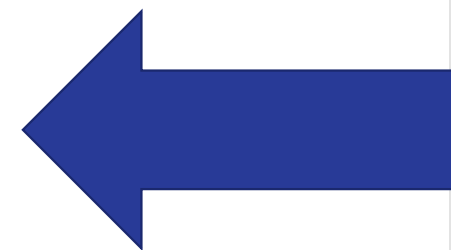
* Last Name:

* Payment Type: ▼

* Credit Card Number:

* Expiration Date: Month: ▼ Year: ▼

* Card Security Verification (CSV) Number:



20. Scroll to the bottom of the page. Enter in the grade you will be in next year, your National ID, and your country.

YOUR NATIONAL ID IS VERY IMPORTANT – DOUBLE CHECK IT

Then read and Agree to the Terms and Conditions.

Additional Information:

*In which grade are you enrolled in 2020? Enter: 9, 10 or 11

*National ID

Billing Address

Same as mailing address

* Address Line 1:

Address Line 2:

* City:

State: (U.S. only)

Province: (non-U.S. only)

* Zip/Postal Code:

* Country:

Terms and Conditions:

By completing and submitting this application form, you are agreeing to all terms and conditions required to p that fees are nonrefundable if you cancel testing within ten business days of the test date or fail to arrive at the before the test date, a partial (50%) refund can be provided. If a test is cancelled by English4Success AMIDEA cancelled if there are fewer than five candidates enrolled for an administration at that site.

I Agree I Disagree

21. Click "Continue"

1

✓

 ✓


Application form, you are agreeing to all terms and conditions required to participate in TOEIC Speaking & Writing test administrations. You are aware and understand that you must arrive at the test center in time to be tested. If you cancel your testing more than ten days before the test date or fail to arrive at the test center in time to be tested, no refund can be provided. If a test is cancelled by English4Success AMIDEAST, you will receive a full refund. You are also aware that a test site may be changed and candidates enrolled for an administration at that site.

Continue Shopping


Continue



22. You should reach this confirmation screen.



AMIDEAST
Bridging Cultures
Building Understanding
AMERICA-MIDEAST EDUCATIONAL AND TRAINING SERVICES, INC



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Thank you for your order. You will receive an email with details shortly.

Please contact: REG-SAUDI@AMIDEAST.ORG with any questions.

Regards,
AMIDEAST

IMPORTANT!

- Check your email right away to be sure you received the confirmation email.
- If you didn't get the confirmation email, contact reg-Saudi@amideast.org right away with your name and the email you entered during registration so we can assist you.
- Contact us if the name of the test taker does not appear correctly. For multiple individuals in a family, be sure you created separate profiles for them.
- You can't test without the information in the confirmation email, so be sure to check for it now.

You have completed your test registration.